

Minutes of Meeting 5 of 2024
Mount Lawley Senior High School - School Board Meeting
School Library - MLSHS Monday 12 August 2024

ATTENDEES: Professor Stephen Winn – Chair, Lesley Street – Principal, Michael Camilleri – Staff Representative, Ross Oakes – Staff Representative, Carlo Alberto Consani – Parent Representative, Dr Jennifer Shand – Community Representative, Kelly Worlock – Community Representative, Amy Ehrhardt – Student Representative, Sunny Pradhan – Student Representative, Mei-Ling Day – P&C Representative, Valerie Burns (Scribe)

1.0	Welcome and Apologies	ACTIONS
1.1	Opening and welcome: The meeting was opened by Dr Stephen Winn.	
1.2	Apologies: Libby Matthew and Julie Bassett	
1.3	Confirmation of Agenda: The Chair confirmed the agenda for the meeting. All documents relating to the meeting should have been received by the Board via email and were also provided in files.	
2.0	Disclosure of Interest	
2.1	The Board noted that there were no real, perceived, or potential conflicts of interest experienced by any member in relation to the items on the Meeting No. 5 agenda.	
3.0	Minutes of Previous Meeting	
3.1	The minutes of meeting 4 held on Monday 17 June 2024 were tabled and moved. Mei Ling Day and Amy Ehrhardt moved: 'The Board endorses the minutes of the previous meeting as complete and accurate.' – CARRIED	
3.2	Actions Arising: See attached Action List Meeting no. 6.	
4.0	Reports and Operational Matters	
4.1	Finance Report - presented by Lesley Street. The School Financial Summary issued on 2 August 2024 was tabled and a discussion took place on the schools reserves which will be required for the WAAPA Building acquisition and future technology requirements. Ross Oakes and Kelly Worlock moved: That the Finance Report noted the Finance Report.' CARRIED	
4.2	Principal's Report - presented by Lesley Street. <ul style="list-style-type: none"> • Last week the school held 176 individual sessions with Year 10 students and their parents to assist them to select their courses for Year 11 in 2025. Teachers make recommendations for the next years' courses based on the student's results. If they wish to undertake a course that they are not recommended for due to failure to attain the prerequisites, they must use the online system to ask for special consideration. If the request is not granted, they can meet with a counsellor and their parents to discuss a way forward. If necessary, they are then referred to the Assistant Associate Principal and Associate Principal and then ultimately to me. We try to ensure that students end up in a pathway, so they experience success. We pride ourselves on always working in the best interests of the students. • The final figures for the Lawley Art Auction have been released and both the SVAPA and Music will benefit from the \$47000 raised which is the highest amount raised since the event began. Well done to the committee members, most of whom are new, for their dedication and commitment to the school. .I thank them for the many hours of hard work they put in achieve this wonderful result. Thanks also to the school staff who volunteer to assist for the weekend. • I was pleased to attend this year's ABODA Festival on Friday night and Saturday afternoon. On Friday both Concert Band 1 and 2 performed superbly under the direction of Lee Stanley and Michelle DeRozario. I am pleased to announce that Senior Concert Band 1 has received an 'Outstanding' placement in the A Division. This top placement truly is an 'outstanding' result, as we perform alongside competitive schools such as Churchlands, John Curtin and Shenton College. Concert Band 2 received a rating of Excellent. On Saturday our Senior String Orchestra, led by Jade Martin performed brilliantly. And received a rating of Excellent. Special acknowledgment goes to Mr Lee Stanley, and Jade Martin from IMMS for their commitment to our school. The visiting American conductor and composer Randall Standridge led our students through a workshop immediately 	

	<p>following their performances and it was wonderful to see how well the students responded to him.</p> <ul style="list-style-type: none"> On July 27, 2024, our Year 11 Korean language students accompanied by Jaeik Jeong, Louise Chapman and I attended the second Korean War Memorial Service at their memorial in Kings Park. This date is significant as it is the date that the armistice was signed 71 years ago. Distinguished guests at the ceremony included the Hon Paul Papalia, MLA, Minister for Veterans affairs, members of the defence forces and business leaders Our school was invited to take part in the event as we are the only secondary school in WA that is offering students the opportunity to study Korean Language. Our students and staff actively participated in the event. and played a crucial role as ushers, helping to ensure the event ran smoothly. We are proud of our students' involvement in such a worthwhile event. The new building is now fully occupied and both students and staff are enjoying their new surroundings. There are still a few teething problems to be ironed out and some furniture and technology is still on back order. As a result, our transportable classrooms are currently being removed so they can be used in other schools next year. <p>Jennifer Shand and Mei Ling Day moved: 'The Board noted the Principal's Report.' - CARRIED.</p>	
4.3	<p>Student Report</p> <ul style="list-style-type: none"> Last term the Year 12 students started having one on one counselling with universities. These one on one appointments enable the year 12 students to meet with the universities to ask any questions they may have about courses, applications, scholarships, pathways etc. The Year 10 students also had course counselling in week 2 of this term to talk about deciding their courses for next year. They went with their parents to meet with experienced teachers who helped them understand the opportunities available to them next year. Midsummer Night's Dream is a joint production between the year 8 SVAPAs who play as the actors, the Year 11 creative industries students who are working on lighting, sound and costume, and the Year 12 creative industries students who work on the set. The play is an adaptation of Shakespeare's play Midsummer Night's Dream and every year they do a different theme. This year's theme is winter wonderland (it is a Christmas theme). The play is a parody of Shakespeare's tragic love stories, he wrote the play essentially to make fun of himself for the audience. It follows a complex rom-com trope between the royals, mechanicals, fairies, and lovers, who are being punished and cursed by royals and fairies for their love leading up to the wedding between the duke and duchess. The play took place for 3 nights at the end of last term with tickets being \$15 each. In week two the SkillsWest Career Expo took place on Thursday the 25th for the Year 11 and Friday the 26th for the Year 12 career link students. The Career expo hosts over 160 organisations and employers with opportunities for all ages every year. Students had the opportunity to gain free career advice and attend free career seminars as well as talk organisations regarding the application process and study options. On The 16th Of June, The Bush Ranger Cadet Unit ventured out to their first camp of the year. They arrived at Porters George Campsite where did an array of activities such as swimming, canoeing, cooking & hiking around the world famous Wellington Dam. They also engaged in Night Walks, experiencing nature & the way of the stars. 20 Students underwent the annual Bush Ranger Cadets "Experience" Camp, where in a span of 12 Days during the July Holidays, went to Millstream, doing many hours of community service. <p>Mei Ling Day and Kelly Worlock moved: 'The Board note the Student's Report.' - CARRIED.</p>	
4.4	<p>Staff Representative Report</p> <ul style="list-style-type: none"> Post exams and marking, some staff began the unenviable task of shifting locations into the new building. English and HASS staff were required to assemble all their materials and box them up for removalists to relocate them. The transition went smoothly, and they were relocated for the beginning of term 3. With the 	

	<p>addition of 20 new classrooms, staff and student rooming timetables had to be completed and issued and students and teachers began the term uninterrupted in their new locations. Both staff and students have regularly commented on their satisfaction with the new building.</p> <ul style="list-style-type: none"> • With this move, the process of removing some of the transportables began. Three of the transportables have already been removed, with the others scheduled throughout the next 2 terms. • On Monday 15 July, teachers were fortunate to hear from renowned psychologist Dr Justin Coulson, who presented a workshop to the staff on, Running on Empty - Wellbeing strategies to refill your tanks! It was well received, and the staff commented on the positive outcomes of the session. Justin followed up with a parent session in the evening where 107 parents attended. Again, positive feedback was received. We may look at providing a similar session next year. • Staff conducted the Reporting evening in the new building which was well received. More space and less crowding in the internal areas provided both staff and parents with a better venue for future reporting evenings. In addition, a Careers information opportunity was made available at the same time and parents were able to visit the career booths in the new building. • A select group of teachers were trained in the Course Counselling process which was successfully conducted in week 2 for students in Year 10. • The annual music festival season began, with our Music and IMSS teachers having contributed many hours of practice culminating in the series of performances throughout this term. <p>Lesley Street and Kelly Worlock moved: 'The Board note the Staff Report.'- CARRIED,</p>	
4.5	<p>P&C Report Updates from P & C Meeting Monday 2 June 2024 - Emma Wilmot conducted a Xero Training session for all committee and subcommittee, treasurers. All subgroups within the P&C will be using the same closed platforms now with identical coding of motion numbers and cross referencing. Both Xero and Combiz processes are being used by all.</p> <ul style="list-style-type: none"> • New motion procedures discussed. • An audit is priority for compliance. • Language Committee has been disbanded and fund balance has now been motioned to be transferred to the main P&C accounts. • Discussions commencing about centralising secure documents in process, will be accessible for key members of all committees. • LAA -Art Auction was held on June 15th, 2024- total interim financial results raised from all the above has been \$47,000 to be distributed between music and SVAPA. • PEC – coffee club now running only in weeks 3 and 7. • GAT -nil to report. • MUSIC – looking to consider a grand piano purchase, not using present funds as is not considered a regular purchase. Submission to committee pending. <p>Jennifer Shand and Carlo Alberto Consani moved: 'The Board note the P&C Report.'- CARRIED.</p>	
5.0	<p>Discussion Items</p>	
5.1	<p>Mandatory Online Cultural Training Module for Board Members.</p> <p>The members present undertook the Mandatory Online /cultural Training Module for Board Members.</p>	
5.2	<p>Attendance Report – attached as an addendum.</p> <p>The Attendance Report for Semester 1 2024 was tabled for discussion.</p> <ul style="list-style-type: none"> • The data in this report shows the comparison between The Mount Lawley SHS and like schools' attendance rate as similar with little variation over the period 2017 - 2024. • The Mount Lawley SHS attendance rate for Aboriginal students is higher than like schools. • Complex family issues, including physical and mental health concerns (anxiety, stress, depression, addiction to gaming) are largely the cause for moderate and severe category attendance levels. 	

	<ul style="list-style-type: none"> A number of attendance processes are implemented by the school in an attempt to address attendance issues. These include: <ul style="list-style-type: none"> Automated text messages sent home daily for absent students. Phone call follow-ups especially for Risk Management Plan (RMP) students. Series of targeted letters. Parent interviews/ case conferences with outside agencies as required. Home visits. Regional Office involvement. Student added to the official Department of Education list, "Whereabouts unknown". <p>Ross Oakes and Kelly Worlock moved: 'The Board noted the Attendance Report'.- CARRIED.</p>	
5.3	<p>Suspension Report – attached as an addendum.</p> <ul style="list-style-type: none"> The Suspension Report for 2024 Semester 1 was tabled and a discussion took place on the data. The data in the report showed a significant decline in the number of students suspended, suspension events and suspension days in 2024 when compared to other data years. <p>Jennifer Shand and Kelly Worlock moved: 'The Board noted the Suspension Report'.- CARRIED.</p>	
5.4	<p>Locking Toilet Trial Data</p> <ul style="list-style-type: none"> A confidential report and data collated utilising school and Department information around the toilet trial was tabled. Based on this data there was a large reduction in Vaping. Significant reduction in vandalism in toilets, not to mention the associated costs and closure of the facilities. A reduction in suspensions related to substances possession and/or use, aggression and anti-social behaviours. Overall suspension rates are the lowest they have been for many years. It was noted that students have access to toilets at all times. The school will continue to monitor and record similar information and report again to the Board in early Term 3 2025. The student representatives on the board endorsed the recommendations. A round table discussion took place (6.53pm – 7.21pm) <p>Mei Ling Day and Jennifer Shand moved the motion: 'The continuation of Keyed Toilet Access to be reviewed end of Semester 1 2025'.</p> <p>The Board has unanimously endorsed the continuation of the initiative.</p>	<p>Summary of data to be amended. Letter to parents, staff and students</p>
5.5	<p>Letter from Hon Dr Buti MLA – attached as an addendum.</p> <p>A letter regarding an Update – Edith Cowan University Mount Lawley Site from Dr Tony Buti MLA – Minister for Education was tabled. Dr Stephen Winn advised he has recently met with Mr Simon Millman MLA and Mr Frank Paolino regarding an overall master plan.</p> <p>Kelly Worlock and Amy Ehrhardt moved: 'The Board note the letter from Hon Dr Buti MLA.' – CARRIED.</p>	
6.0	Other Business	
6.1	Nil	
7.0	Next Meeting	
	Monday 9 September 2024 5.30pm in the Warren Daniel Conference Room.	
8.0	Meeting Closed	
	The meeting was closed at 7.21	

Signed: _____ Date: _____
Professor Stephen Winn