

Minutes of Meeting 3 of 2024
Mount Lawley Senior High School - School Board Meeting
Warren Daniel Conference Room, MLSHS
Monday 13 May 2024

ATTENDEES: Lesley Street – Principal, Michael Camilleri – Staff Representative, Julie Bassett – Parent Representative, Carlo Alberto Consani – Parent Representative, Libby Matthew – Parent Representative, Dr Jennifer Shand – Community Representative, Kelly Worlock – Community Representative, Amy Ehrhardt – Student Representative, Sunny Pradhan – Student Representative, Helen Goldsmith – P&C Representative, Greg Smith, Valerie Burns (Scribe)

1.0	Welcome and Apologies	ACTIONS
1.1	Opening and welcome: The meeting was opened by Lesley Street and welcomed the new board members. Members were then allowed the opportunity to introduce themselves.	
1.2	Apologies: Stephen Winn. Lesley Street chaired the meeting.	
1.3	Confirmation of Agenda: The Chair confirmed the agenda for the meeting. All documents relating to the meeting should have been received by the Board via email and were also provided in files.	
2.0	Disclosure of Interest	
2.1	The Board noted that there were no real, perceived, or potential conflicts of interest experienced by any member in relation to the items on the Meeting No. 3 agenda.	
3.0	Membership update	
3.1	Confirmation of new members as outlined below and the new members were issued with an Orientation Package. <ul style="list-style-type: none"> • Julie Bassett - Parent Representative • Carlo Alberto Consani – Parent Representative • Kelly Worlock – Community Member • Sunny Pradhan – Student Representative • Ross Oakes – Staff Representative • P&C Representative – TBA after next P&C meeting. 	P&C to confirm new Board Representative.
4.0	Minutes of Previous Meeting	
4.1	The Minutes of Meeting 2 held on Monday 18 March 2024 were tabled and moved. Jennifer Shand and Amy Ehrhardt moved: ‘The Board endorses the minutes of the previous meeting as complete and accurate.’ – CARRIED	
4.2	Actions Arising: Completed	Completed.
5.0	Reports and Operational Matters	
5.1	Finance Report and Funding Agreement - presented by Lesley Street. The School Financial Summary Report (6 May 2024) and the Funding Agreement for Schools 2024 were tabled for discussion. The Funding Agreement outlines the accountability expectations of the principal in relation to the management of funding through the school budget. The school operates on a one-line budget, providing the school the flexibility to develop educational programs and staffing that best suit the needs of the school. The school is required to spend a minimum of 96% of the school’s annual funding in the year it is allocated. A discussion also took place on the need for the school to have a healthy reserve to fund items such as computers, school bus etc. Lesley explained funding is also provided through targeted initiatives for strategic programs and services such as EAA, Follow the Dream, Gifted and Talented Program, Chaplaincy, Level 3 Classroom Teacher, School Psychologist, and VET. Libby Matthew and Helen Goldsmith moved: ‘The Board note the Finance Report and Funding Agreement.’ - CARRIED	Stephen Winn to sign the Funding Agreement.
5.2	Principal’s Report - presented by Lesley Street. The school is delighted and proud that school captain Joshua Abordi has been selected to attend the International Science and Engineering Fair (ISEF) in Los Angeles from May 11-17, 2024. ISEF is the world’s largest pre-college STEM	Sean Zhang – STEM teacher – invite to present to the board.

	<p>research competition, with participants selected from national competitions worldwide. This year 1699 students from around the globe, Joshua is the first West Australian student to compete at ISEF in over 20 years of Australia's participation.</p> <p>The EX-POW service was held on Friday 10 May 2024 at their memorial in Kings Park. Our Concert Band 1 and the choir along with prefects and other students and staff took part in the annual service. In attendance were many VIPs, families, and veterans' organisations as well as serving members of the Defence Force. There are now only 2 surviving WW2 prisoners of war in WA. One is our own Lawley legend 105 year old Arthur Leggett who spent 5 years in a German POW camp and the other of whom we have just been made aware is 100 year old Flying Officer Ivan Howell who bailed out of his burning plane over Germany in 1945.</p> <p>On Monday night our Bushranger Cadet Unit celebrated its 25 Anniversary. The Minister for the Environment Hon Reece Whitby was the special guest along with past cadets and instructors and current cadets and their parents. The school was presented with an award as the program is considered one of the best and longest running in the state. Andrew Paul was also presented with an individual award as he has been leading the program since its inception.</p> <p>The last holidays saw the first SVAPA Arts tour post COVID. It was hugely successful and 28 students and 4 staff were involved in some amazing activities. The next tour will be the Language Department who will be touring Italy during the September school holidays. There are two other tours being planned next year, one to France and one to Japan/ Korea.</p> <p><u>I</u>t is mandatory for all board members to complete the Aboriginal and Torres Strait Islander Cultural Awareness Training available online. The course provides information about Aboriginal and Torres Strait Islander culture and history and provides historical and contemporary information, with audio and images, to build knowledge and encourage reflection.</p> <p>Ross Oakes and Amy Ehrhardt moved: 'The Board noted the Principal's Report.' - CARRIED.</p>	<p>Ex POW service – invitations – please advise if you would like an invitation.</p> <p>Mandatory Cultural Training Module for board members.</p>
5.3	<p>Student Report – Presented by Amy Ehrhardt</p> <p>Harmony week activities included an orange-themed free dress day, flag painting and a hospitality cuisine competition.</p> <p>The High Achievers Breakfast was held on Tuesday 26 March and the guest speaker was Alumni, Clodagh Guildea, Class of 2009.</p> <p>The Year 11 Outdoor Ed Sailing Camp was held 29-30 April at Nedlands Yacht Club.</p> <p>The Year 12 Outdoor Ed Camp was held 13-15 March on Rottnest Island. It was another self-sufficient camp where they set up tents and cooked for themselves. The students enjoyed it as for some it was their first time at Rottnest.</p> <p>On Anzac Day three Year 11 Councillors attended the City of Vincent and Mt Hawthorn Subbranch Anzac Day service and the School Prefects represented the school in laying a wreath at the Mount Lawley Memorial on Anzac Day. They also assisted in laying wreaths on behalf of some of the elderly veterans.</p> <p>The Year 7 Disco was held in middle school communities as an end-of-term reward and was supervised by teachers.</p> <p>Levitate is a program held after school for Year 10 students and provides study guides and effective study techniques.</p> <p>The SVAPA Information Night was held on Monday 25th of March for prospective SVAPA parents. The night provides information on visual, performing, and dramatic arts programs.</p>	.

	<p>The INSAIN program is a program open to all Year 9 and 10 students, designed to motivate students towards beneficial courses and career pathways, there is also a focus on mental health challenges.</p> <p>A group of 22 Year 10 students, from both the AE and Advanced science classes, competed in the annual Science and Engineering Challenge held at Claremont Showgrounds. Activities included wind turbines, planes, fish traps and bridge building.</p> <p>Julie Bassett and Jennifer Shand moved: 'The Board note the Student's Report.' - CARRIED.</p>	
5.4	<p>Staff Report</p> <ul style="list-style-type: none"> • Michael Camilleri gave a digital presentation on the progress of the new building, the new building includes 20 new classrooms, plus a 'make a space area' and a digital studio. • It is hoped that students and staff will be in the new building for the beginning of Term 3 and the Parent Reporting Night in Term 3 will be held in the new building. • The demountable classrooms will be removed from the lower oval during Term 3 and the end of the year. • The oval will remain fenced off for 13 weeks while the grass is re-turfed. • All the school buildings will be relabelled and this is a work in progress. • The school is currently working on the timetable to include the new classrooms which is a huge undertaking. • Feedback on the trial for keyed access to toilets from students and staff is currently being collated. Data on vaping and antisocial behaviour is being analysed. We know the vandalism has significantly reduced and students have indicated they feel safer. A discussion took place on some concerns raised by parents and students, Lesley Street said she would follow up on these concerns and revert to the board at the next meeting. The trial will continue, and an update will be provided to the board at the next meeting. <p>Helen Goldsmith and Jennifer Shand moved: 'The Board note the Staff Report.' - CARRIED.</p>	<p>Keyed access to toilets – update at future meeting.</p>
5.5	<p>P&C Report – Helen Goldsmith presented the P&C Report.</p> <p>P&C AGM was held on 25 March 2024, all positions were declared vacant. Helen Goldsmith was elected as President, Vice President, Secretary, and Treasurer positions were filled by shared/shadow committee members.</p> <p>Helen has met with the new committee members and gone through the procedures and their roles.</p> <p>Lesley Street acknowledged the valuable contribution Helen Goldsmith made on the board as the P&C representative and thanked her for her continued support of the school. Helen has been an integral part of the P&C for several years.</p> <p>Jennifer Shand and Amy Ehrhardt moved: 'The Board note the P&C Report.' - CARRIED.</p>	
6.0	<p>Discussion Items</p>	
6.1	<p>Lesley Street tabled a letter on behalf of the Board to the Minister for Education regarding the recent WAAPA update and the facility issues remaining after the WAPPA acquisition. Attached as an addendum.</p> <p>Libby Matthew and Amy Ehrhardt moved: The Board note the Letter to the Minister for Education. CARRIED.</p>	<p>Chair to sign letter.</p>
6.2	<p>The Board note the date for the AGM will be 17 June 2024 due to the delay in appointing new members due to the Department removing the online survey tool used in previous years.</p>	
6.3	<p>Updated Terms of Reference for School Board. Change the word 'Council' to Board.</p>	

		Helen Goldsmith and Libby Matthew moved: The Board note the updated Terms of Reference for the School Board. CARRIED.	
6.4		<p>2025 Subject and Additional Charges. Attached as an addendum.</p> <p>The draft documents were emailed to the board members on 9 May 2024. Lesley Street explained that every year the school board is required to note the Subject and Additional Charges.</p> <p>Lesley advised the maximum voluntary contribution the school could charge per student was \$235 in Years 7-10 and this amount has not changed in 18 years.</p> <p>A discussion took place on the subject charges and the additional charges.</p> <p>Ross Oakes and Amy Ehrhardt moved: That the Board note the 2025 Subject and Additional Charges. CARRIED.</p>	
6.5		<p>Report against the School Business Plan (Priorities 3 & 4). Attached as an addendum.</p> <ul style="list-style-type: none"> • Priority 3 Positive Environment for Staff and Students • Priority 4 – Effective Partnerships <p>Helen Goldsmith and Julie Bassett moved: That the Board note the Report against the School Business Plan. Priorities 3 & 4. Carried</p>	
7.0		Other Business	
7.1		<ul style="list-style-type: none"> • On Monday 15 July 2024, Term 3 School Development Day, Dr Justin Coulson will present two workshops to staff and also a presentation to parents that evening. Board members are invited to attend, more details to follow. • Board members were invited to attend the LAA, 15 June 2024. 	Valerie Burns – email details.
8.0		Next Meeting	
		Monday 17 June 5.30pm in the Warren Daniel Conference Room.	
9.0		Meeting Closed	
		The meeting was closed at 6.45pm	

Signed: _____ Date: _____
Professor Stephen Winn