

Minutes of Meeting 2 of 2024
Mount Lawley Senior High School - School Board Meeting
Warren Daniel Conference Room, MLSHS
Monday 18 March 2024

ATTENDEES:

Lesley Street – Principal, Professor Stephen Winn- Chair, Michael Camilleri – Staff Representative, Libby Matthew – Parent Representative, Dr Jennifer Shand – Community Representative, Amy Ehrhardt – Student Representative, Helen Goldsmith – P&C Representative, Greg Smith, Valerie Burns (Scribe)

1.0	Welcome and Apologies	ACTIONS
1.1	Opening and welcome: The meeting was opened by Lesley Street.	
1.2	Apologies: Ross Oakes – Staff Representative	
1.3	Confirmation of Agenda: The Chair confirmed the agenda for the meeting. All documents relating to the meeting should have been received by the Board via email and were also provided in files.	
2.0	Disclosure of Interest	
2.1	The Board noted that there were no real, perceived, or potential conflicts of interest experienced by any member in relation to the items on the Meeting No. 1 agenda.	
3.0	Minutes of Previous Meeting	
3.1	The Minutes of Meeting 1 held on Monday 19 February 2024 were tabled and moved. Jennifer Shand and Amy Ehrhardt moved: 'The Board endorses the minutes of the previous meeting as complete and accurate.' – CARRIED	
3.2	Actions Arising: Online voting – status update – ongoing.	Michael Camilleri
4.0	Reports and Operational Matters	
4.1	<p>Membership update was presented by Lesley Street</p> <p>Community Representative: The board has received an expression of interest from Kelly Worlock. Kelly's bio was shared with the current members (Bio and CV attached). Kelly has extensive experience working in strategic and operational senior leadership positions in complex and highly regulated environments such as the aged care and disability sectors, and the WA public health system. As an experienced senior leader, Kelly has expertise in driving strategic direction, governance, financial management and transformation. It was unanimously approved to invite Kelly Worlock to become a Community Member.</p> <p>Parent Representative Two positions were advertised to the whole school community on 6 March 2024. The closing date for nominations was Friday 15 March 2024. Mei Ling Day an outgoing member has renominated. 7 nominations received. As we no longer have access to the decommissioned School Survey system, the technical aspects of the system are still being worked on to see what's possible.</p> <p>Staff Representative Advertised 6 March 2024 The closing date for nominations was Friday 15 March 2024. One nomination received – no election needed. The new staff representative is Mr Ross Oakes – Network Administrator (IT).</p> <p>Student Representative – one position Mr Eric Tang Year 10 Coordinator is coordinating nominations. Four nominations were received. Online voting (via office forms) closes 3pm Monday 18 March.</p>	<p>Screening details are to be provided to Kelly Worlock</p> <p>Michael Camilleri – online voting process status.</p>

		Michael Camilleri and Belinda Derby moved: The Board noted the Membership update.	
4.2		<p>Finance Report and Annual Budget - presented by Lesley Street</p> <ul style="list-style-type: none"> • The draft Annual Budget was provided for the School Board to note. • The budget code groupings were supplied for distribution and information only. • It is anticipated the school will receive 50% of the cash budget from the Department on 26th March. This comes in via one of numerous gateways that occur during the year. • Secondary Assistance Scheme applications continue to come in and the timeline for these is next Thursday, 28th March. • Facility hire payments have already come in for Term 1. • We are yet to receive payment from TIWA, but this is not unusual – their payment usually hits our bank account in April. • Draft Budget 2024 • Copy of Draft budget distributed for notation and signature by the Board Chair <p>ACTION: The draft budget was noted by the Board and Signed by Board Chair and Principal</p>	
4.2		<p>Principal's Report - presented by Lesley Street.</p> <ul style="list-style-type: none"> • We were delighted to be notified that Year 10 student Aja Kondo Morcom had been selected as a participant in the 2024 Premiers Anzac Student Tour. A presentation Ceremony was held on 7 March in Menora and the students were presented with a certificate signed by the Premier and Minister for Education. Only ten students from across Western Australia were selected to travel to Singapore from 6-15 April to commemorate the 82nd anniversary of the Fall of Singapore. Over the past 8 years, MLSHS has successfully had 5 students selected to participate which is a testament to the calibre of our students and staff. Congratulations to L3 HASS Program Coordinator Kieren Pearce who spends many hours of his time supporting our students to apply for this prestigious award. • On Friday 8 March Michael Camilleri and I visited Lawley Legend Arthur Leggett at his nursing home in High Wycombe. At 105 years old Arthur continues to be an inspiration to us all. Part of our reason for the visit was that as the only remaining POW from WW2 Arthur is still deeply involved in the logistics of the annual Ex- POW Ceremony held every year in May. Despite vision and hearing problems, Arthur is also still keenly interested in what is happening at school. • A very successful Year 7 Welcome BBQ was held on Tuesday 20 February 2024 with more than 500 parents and students in attendance in attendance. Even though it was a very hot evening parents enjoyed touring the communities, meeting teachers and enjoying the music performed by the Chamber Jazz Combo 1, duets performed by twins Bronte and Anneka McClennan, and a solo performed by Willow Desire-Sullivan. • This year was the first time we have held the school Ball at the Westin Hotel and students and staff were delighted by the venue, the food, the service, and the ambiance. Many students thanked the staff who attended to supervise the students. • The Lawley Art Auction is now set to be held on Saturday 15 June 2024. We have had parents volunteer for most of the roles needed but there are still roles needing to be filled so if any board member has any time, please let me know and I will pass on your details to the coordinators. • On International Women's Day, the female prefects alongside Mrs Camilleri were hosted by Simon Millman MLA to a breakfast to celebrate at the UWA 	

	<p>Club. This year the theme was “Count Her In”:, highlighting when women are given equal opportunities to earn, learn and lead – entire communities thrive. The morning was a great way for our female leaders to learn about the experiences of powerful women inspiring the prefects to strive within their own community. Thank you to Simon for inviting the students.</p> <p>Libby Matthews and Jennifer Shand moved: ‘The Board noted the Principal’s Report.’ - CARRIED.</p>	
4.3	<p>Student Report – Presented by Amy Ehrhardt</p> <ul style="list-style-type: none"> • Year 9 NAPLAN testing took place in the Upper School building last week and is continuing this week. • The year 8 end of term River Cruise held last week was a great success. The students boarded the boat at the Barrack Street Jetty, then sailed along the Swan River for a few hours and enjoyed pizza and dessert. • On the 1st of March the Swimming Carnival took place, and then last Tuesday the best of the swimmers attended interschool carnival at HBF stadium where they competed against 7 other schools. Mount Lawley students had a fun, competitive day and the school finished in second place. • The Year 11 ATAR Drama and General Drama classes were given the choice of a range of monologues from different movies and plays and then chose one to perform in their own style in front of an audience. Only one general student chose to do a monologue while the rest of them performed small skits in between the acts. • The Year 12 Drama ATAR and General students went on a camp to Point Walter on the Saturday and Sunday of week 6. The students did a range of activities such as Vocal Workshops, Monologues, Physical Theatre, and Directing Workshops, and the ATAR classes did written exams, while the general students did playback theatre and stage combat. All the students came away from the camp with a collective agreement that the use of the skills would help them develop their future in Drama and that it was a memorable experience. <p>Michael Camilleri and Helen Goldsmith moved: ‘The Board note the Student’s Report.’ -CARRIED.</p>	
4.4	<p>Staff Report –no written report.</p> <ul style="list-style-type: none"> • Michael Camilleri said staff were busy working on reports and preparing for the Parent Progress Reports Afternoon. • The board acknowledged the work undertaken by the teachers in preparing for the reporting afternoon. <p>Amy Ehrhardt and Belinda Derby moved: ‘The Board note the Staff Report.’ - CARRIED.</p>	
4.5	<p>P&C Report – Helen Goldsmith presented the P&C Report.</p> <ul style="list-style-type: none"> • Shade Sail/Patio funded by the main P&C is now up and getting lots of use by the students. • Patricia Kritas will not be running for President at the AGM on 25th March and the P&C would like to thank Patricia for all of her hard work at the P&C as President & VP plus numerous other roles she has undertaken over many years volunteering at the school. • A discussion took place on the challenges faced in filling the vacant positions on the P&C. Lesley Street emphasised the critical role of a P&C, highlighting that a viable P&C is essential as the main body needs to approve all funding outgoings for the effective operation of the various subcommittees such as GAT, LAA, SVAPA, and Music. • The Lawley Art Auction committee is still looking for volunteers to assist with the Art Auction and the next meeting is on 27th Feb 2024. 	

	<ul style="list-style-type: none"> The P&C proposed a weekly cut-off for all payments every Thursday at 5 pm to improve the prompt processing of payments and everyone agreed with this proposal. The board expressed sincere appreciation to Helen Goldsmith for her exceptional dedication and efforts in supporting the Parents and Citizens (P&C) association behind the scenes. Her commitment plays a vital role in ensuring the success of the P&C. <p>Jennifer Shand and Helen Goldsmith moved: 'The Board note the P&C Report.' - CARRIED.</p>	
5.0	Discussion Items	
5.1	<p>Report Against the School Business Plan - Presented by Greg Smith. Attached.</p> <ul style="list-style-type: none"> Priority 1 Achievement (Attached) Priority 2 Excellence in Teaching and Learning (attached) <p>Lesley advised the longitudinal results and targets were used for reflection and to create the school's operational plans.</p> <p>A discussion took place on the acquisition of the WAAPA facilities. No definite date has been announced with regard to the facilities. No site inspection has been able to be undertaken so planning is limited until we know more.</p> <p>An Associate Principal with responsibility for the Arts was appointed to oversee all aspects of the expansion of the arts leading into the acquisition of the WAAPA facilities. The aim will be to increase student participation in all Arts subjects through opportunities to exhibit/perform and to promote excellence in the Arts, ensure students have a year 7 to 12 pathway within the Arts and to increase external recognition of the program.</p> <p>The Associate Principal has identified baseline course participation data from 2019 onwards. This will be used as one of the Key Performance Indicators.</p> <p>In addition, two positions were created within the Arts faculty, a L3 PC Performing Arts was appointed for 2024. The existing L3 position, The Arts, was re-structured as L3 PC Visual Arts.</p> <p>Each of the four subjects: Drama, Media, Music & Visual Arts have collaboratively developed a project plan for stage 1 and are working on enhancing existing course offerings and evaluating possible new courses moving forward.</p> <p>A discussion took place on teacher shortages and how universities cutting places in certain specialist areas would impact schools, making it more challenging for schools to fill vacancies if there are fewer graduates with expertise in these areas.</p> <p>Michael Camilleri and Helen Goldsmith moved: 'The Board note the Report Against the School Business Plan.' - CARRIED.</p>	
6.0	Other Business	
7.0	Next Meeting	
	Monday 13 May at 5.30pm in the Warren Daniel Conference Room.	
8.0	Meeting Closed	
	The meeting was closed at 6.29pm	

Signed: _____ Date: _____
Professor Stephen Winn