

Minutes of Meeting 1 of 2024
Mount Lawley Senior High School - School Board Meeting
Warren Daniel Conference Room, MLSHS
Monday 19 February 2024

ATTENDEES:

Lesley Street – Principal, Professor Stephen Winn- Chair, Michael Camilleri – Staff Representative, Belinda Derby – Staff Representative, Libby Matthew – Parent Representative, Dr Kati Tonkin – Community Representative, Dr Jennifer Shand – Community Representative, Amy Ehrhardt – Student Representative, Joshua Abordi – Student Representative, Helen Goldsmith – P&C Representative, Greg Smith, Valerie Burns (Scribe)

1.0	Welcome and Apologies	ACTIONS
1.1	Opening and welcome: The meeting was opened by Lesley Street.	
1.2	Apologies: Jade Lay, Mei-Ling Day	
1.3	Confirmation of Agenda: The Chair confirmed the agenda for the meeting. All documents relating to the meeting should have been received by the Board via email and were also provided in files.	
2.0	Disclosure of Interest	
2.1	The Board noted that there were no real, perceived, or potential conflicts of interest experienced by any member in relation to the items on the Meeting No. 1 agenda.	
3.0	Minutes of Previous Meeting	
3.1	The Minutes of Meeting 6 held on Monday 17 November 2023 were tabled and moved. Libby Matthews and Joshua Abordi moved: 'The Board endorses the minutes of the previous meeting as complete and accurate.' – CARRIED	
3.2	Actions Arising: <ul style="list-style-type: none"> • Kaartdijin update -completed. • Finance Committee to provide comparative collection rates – ongoing. 	
4.0	Reports and Operational Matters	
4.1	Membership update presented by Lesley Street <ul style="list-style-type: none"> • The Staff Representative vacancy will be advertised throughout the whole school as Belinda Derby's two-year term has come to an end. • The Student Representative vacancy will be advertised as Joshua Abordi's two-year term has come to an end. • The two Parent Representative vacancies – proposed timeline to be advised as the online system we have used in previous years has been disbanded. <ul style="list-style-type: none"> • Jade Lay has indicated he will not be renominating. • Mei Ling Day has indicated she will be renominating. • Community Representative vacancy will be discussed at the next meeting. • Dr Kati Tonkin has indicated she will not be renominating. • On behalf of The Board Lesley Street and Stephen Winn thanked the outgoing members for their contribution. <p>Jennifer Shand and Belinda Derby moved: 'The Board note the Membership update.' - CARRIED.</p>	Michael Camilleri – to follow up on the status of online voting. Letters to outgoing Board Members
4.2	Finance Report presented by Lesley Street <ul style="list-style-type: none"> • The Department releases budgets to schools on 26th March. • The 2024 annual cash budget is currently being prepared. This draft budget will go to the Finance Committee for approval at our 11th March meeting, and the Board will then be forwarded a copy to be endorsed on the 18th of March meeting. Census is uploaded today; 19 February 2024 and final numbers will impact on our one-line budget. • Secondary Assistance Scheme applications continue and the deadline for this is 28th March – last day of this term. • Our salaries budget is currently in the black. 	

	<ul style="list-style-type: none"> Noted the action requested by the Board last year to include the previous year's comparative rates for contributions and charges and this will be included in my financial reports. <p>Joshua Abordi and Belinda Derby moved: 'The Board note the Finance Report.' - CARRIED.</p>	
4.2	<p>Principal's Report - presented by Lesley Street.</p> <ul style="list-style-type: none"> Last year graduation Night was a wonderful celebration of the 2023 cohort. The guest speaker was Rachael Goodger, graduate of 2013. Rachel is a serving police officer who after studying criminology at Murdoch University spent four years in Dunsborough and has now returned to Perth to work in the investigation field. We received many compliments about her speech where she urged our graduates to follow their passion and try to contribute to society. Next year we will see 365 students cross the stage. We are working on ways to ensure that the event is not too long for an already long evening. Our 2023 Year 12 cohort results were still pleasing even though we had fewer Certificates of Excellence and Certificates of Distinction. There were still many individual outstanding performances. We had one subject Certificate of Excellence, and eight Certificates of Distinction were awarded. 35 students received a Certificate of Merit. Five of our students obtained an ATAR of plus 98. This year 45 students will be inducted into the 90's Club on Friday 16 February. Congratulations to the students and to their parents and teachers who have supported them over their six-year high school journey. This year's Lawley Art Auction is scheduled for Friday 15 June. Last year's committee members are concerned that we did not have enough parents volunteering last year to assist with this year's event. I too am concerned as this year is the 20th year the event has been run. The P&C has called a meeting on Tuesday 13 to gauge the level of support for this year. The P&C and the school will be asking parents to support this major fundraising event. I will have more to say about this matter at the Board meeting. Over the years, in Years 11 &12 we have had international students from all over the world enroll at the school. This year we have two students from Brazil and one student from Germany who will be with us for Semester 1 as well as 17 students who will be with us for the whole year. So far this year we have had parent evenings for Year 12, Year 11, and Year 9. There has been less parent attendance than we would like with just over a hundred adults attending each night. It is important for parents to attend so they are aware of the year-specific events and requirements of each year. The Year 7 Welcome BBQ will be held on Tuesday 20 February 2024. All Year 7 and 8 students, over two days will participate in a study skills session which is facilitated by Elevate Education: a national external provider. <p>Kati Tonkin and Belinda Derby moved: 'The Board note the Principal's Report.' - CARRIED.</p>	
4.3	<p>Student Report – Presented by Amy Ehrhardt and Joshua Abordi</p> <ul style="list-style-type: none"> During week 2 of this term, the year 7's sat the Cyber Safety presentation which was run by safe counselling Australia and was presented by Candise Adams who has been presenting to the students for the past 4 years and is an expert in dealing with child trauma. The workshops are designed to inform the students of the dangers associated with using the internet as well as educating them about cyberbullying and giving them the tools to stay safe online. The program also targets students who may be prone to bullying others online to raise awareness of the serious and long-term effects of cyberbullying. Media Perspectives is on the 6th of March at Burswood Outdoor Cinema, the event showcases the top 20 ATAR media films of the previous year from 	

		<p>WA. Mount Lawley senior High School experienced excellent success with two films selected for the exhibition which is a first for the school. The films were The Land of the Lotus Eaters by Kate Rintoul, which achieved a score of 95% and Odd, by Sabrina Fox-Medrano, with a score of 93%.</p> <ul style="list-style-type: none"> • Tiny Works is a theatre program which allows the year nine SVAPA students to pair up to create an interactive show which they perform around 40 times to mentors in rehearsals and paying audiences over three nights. They learn a lot about the history of theatre and different forms of theatre especially immersive works. The program is used as a tool to simulate the industry, which includes getting a production schedule and applying for an external funding grant. The event was very well received and the feedback from the students and parents was extremely positive. • The House Swimming carnival is on Friday the 1st of March. Due to construction at Terry Tyzack the carnival is taking place at Bayswater Waves, there will also be a limited number of students going including all the year 7 students and then invited competitors in all the other year groups. • The final weeks of Term 4 last year saw a flurry of social activities for all year levels celebrating the end of another year full of achievements and accomplishments. For the Year seven and eight this was a day at adventure world, for the year nines it was a year cruise, for the tens a dinner dance, the elevens a Mocktail party, and the Year Twelves celebrated the end of their high school careers with a final dinner. • On the 22nd of October of last year, the more senior cadet students headed north on a nine-day trip to measure and tag turtles as a part of the “Northwest shelf Flatback Turtle Monitoring Program”. Students worked with the program's chief scientist and her team in what these students described as a truly incredible experience. • By this point in the term all Year Groups have had assemblies attended by their year coordinators and heads of sub school. During these assemblies' staff set expectations for students regarding behaviour and academic performance and pressures for the coming year. • School photos ran between Tuesday and Thursday of week two; Individual photos were taken for students of all year levels and group photos were taken for students' groups throughout the school. <p>Libby Matthew and Belinda Derby moved: ‘The Board note the Student’s Report.’ -CARRIED.</p>	
4.4		<p>Staff Report –presented by Michael Camilleri</p> <ul style="list-style-type: none"> • The beginning of the year is very busy as it is every year. Apart from normal business procedures, we welcome new staff a day earlier and provide them with a more personalised introduction to the school prior to all staff returning. This includes a meet and greet session and outlines of various professional development required. • Apart from business as usual for the first couple of days, such as reviewing results and working through new policies, the staff were also workshopped in Wellbeing – one of our School Business Plan priority areas. The quality of the workplace culture and environments contributes significantly to wellbeing. Individually and collectively staff build and contribute to a wellbeing culture. The staff will review their input workshop and a charter will be created which will apply to all. 	

4.4	<ul style="list-style-type: none"> • Staffing takes a priority at this time of year as the school must run. We have 14 new staff in total and had a key staff member leave during the holidays. We have another staff member leaving soon and our AP for HR/Staffing will be recruiting staff where required. With the Australia wide teacher shortages, the role of HR has become extremely important as we not only recruit teachers but try and recruit extremely competent teachers. All new staff have been provided with a Mentor and will work through the New Teacher Induction process and then meet with executive on the 19th of February for a debrief. • Meanwhile, we are preparing for a myriad of activities which take place in Semester 1, including international trips, swimming carnivals and Arts/Languages Festival etc. The new year 7s have undertaken a CyberSafety course and the Elevate program for Middle School is up and running again this year. Last week we held our first full assembly where the new year 7s were able to experience a whole school event. This assembly was to recognise all those students who achieved 90 or above last year. It is reinforcing for students to recognise the high achievers from the previous year. As our school is too large to accommodate all students in the Gym, we are now able to livestream the event to the students who cannot attend. On this occasion, Year 9 & 10 were not in attendance. • Update on the building program. At the last meeting it was noted that the building program is on schedule for handover around mid-May. Of course, IT installation and other features will need to be added so it will mean that the building will be ready for occupancy in Semester 2 beginning 15 July. Our Timetabling AP will be working hard to balance rooms and numbers of students prior to that date. • Due to the building program, access to the school from Learoyd St will be disrupted for the remaining build time. A notice has gone out to staff and parents. • On Friday of this week, we will get back access to the new Tennis/Basketball/Volleyball courts. The area has been enlarged to accommodate more surface markings to allow for more sport classes and general activities. As sport spaces is at a premium, this has been a gratefully appreciated. • In addition, and thanks to P&C funding, a large patio area was installed during the holidays on the Tricycle Theatre wall, providing additional shade for students. <p>Amy Ehrhardt and Belinda Derby moved: 'The Board note the Staff Report.' - CARRIED.</p>	
4.5	<p>P&C Report – Helen Goldsmith presented the P&C Report.</p> <ul style="list-style-type: none"> • Helen Goldsmith advised the meeting she attended the P&C meeting on the 18 September 2023. The P&C discussed aligning their meetings with the School Board. The P&C agreed to hold the same number of meetings as the board and to have the option of an extraordinary meeting if required. The P&C will hold its AGM in March. <p>Lesley Street and Amy Ehrhardt moved 'The Board note the P&C Report.'- CARRIED.</p>	

5.0	Discussion Items	
5.1	<p>Presentation on Student Results 2023 (attached as an addendum) presented by Greg Smith & Lesley Street.</p> <ul style="list-style-type: none"> • Lesley advised the meeting the school had received a letter and certificate from ACARA commending the school on their NAPLAN results. • Lesley shared with the Board a presentation on Student Results which was also presented to all staff at the beginning of Term 1. • The Board engaged in a detailed discussion regarding the results, as well as early University offers and TISC's decision to eliminate the ATAR bonus for Languages, Methods, and Specialist Maths. <p>Kati Tonkin and Jennifer Shand moved: 'The Board note the presentation on Student Results 2023.' -CARRIED.</p>	
5.2	<p>Report on National Schools Opinion Surveys for 2023 presented by Michael Camilleri.</p> <ul style="list-style-type: none"> • Although not a requirement to survey every year the school finds the information useful for longitudinal purposes. • The Board engaged in a discussion regarding the survey results, focusing on the comparison of responses between parents and students. • The Board acknowledged and appreciated the efforts of Greg Smith in analysing and presenting the survey data to the Board. <p>Jennifer and Belinda Derby moved: 'The Board note the National Schools Opinion Surveys for 2023 Report.' -CARRIED.</p>	
5.3	<p>Joint statement of intent – Commitment to WA Public School Funding – Dr Tony Buti MLA Minister for Education</p> <ul style="list-style-type: none"> • Lesley Street tabled the statement – attached. <p>Joshua Abordi and Jennifer Shand moved: 'The Board note the joint statement of intent – Commitment to WA Public School Funding.' -CARRIED.</p>	
5.4	<p>Uniform update presented by Michael Camilleri.</p> <ul style="list-style-type: none"> • A proposal was presented to introduce a new colour polo shirt specifically for Upper School (Year 9 and Year 10) was tabled. A sample was provided for review. • The Board engaged in a discussion concerning the reasoning behind the proposal, as well as the ethical considerations regarding the sourcing of the school uniform. • It was agreed that the new shirt would be implemented at the start of 2025. A grace period will be granted to facilitate a smooth transition for students and allow time for the changeover process. <p>The Board endorsed the introduction of a new colour polo shirt for Upper School (Year 9 and Year 10).</p>	Michael Camilleri to follow up on the availability of school cap.
5.5	<p>Managing vaping and anti-social behaviour in the toilets – Michael Camilleri.</p> <ul style="list-style-type: none"> • The Board reviewed a draft letter proposing a trial of locking the toilets during class time, with the aim of enhancing student safety and monitoring their whereabouts throughout the school day. • Lesley Street advised the meeting that although an operational matter she felt it important that it was noted by the board. • The Board engaged in a discussion regarding the rationale behind the proposed trial, the procedural aspects involved, and the intended objectives of implementing the trial. <p>The Board voted and it was unanimously agreed to endorse the trial.</p>	

5.6		<p>Kaartdijin Expression of Interest Outcome – Lesley Street</p> <ul style="list-style-type: none"> Lesley Street advised the meeting the school's expression of interest was not successful, but the school will be prioritised for future cohorts. <p>Joshua Abordi and Kati Tonkin moved: The Board note the Kaartdijin Expression of Interest Outcome.' – CARRIED</p>	
6.0		Other Business	
6.1		<ul style="list-style-type: none"> Stephen Winn shared an email from Mei Ling Day expressing gratitude to the Board. Mei Ling conveyed sincere appreciation for the opportunity to serve on the board. She affirmed her confidence in the leadership and staff of the school, stating that the community was fortunate to have such strong leadership and dedicated staff. Joshua Abordi thanked The Board for the opportunity to serve on the board for the last two years. 	
7.0		Next Meeting	
7.1		Monday 18 March 2024 at 5.30pm in the Warren Daniel. Conference Room.	
8.0		Meeting Closed	
		The meeting was closed 7.21pm.	

Signed _____
Professor Stephen Winn

Date: _____