

Minutes of Meeting 1 of 2022
Mount Lawley Senior High School - School Board Meeting
Warren Daniel Conference Room, MLSHS
Monday, 21 February, 2022

ATTENDEES:

Cameron Brook (Chair), Lesley Street – Principal, Dr Jenny Fay – Community Representative, Michael Camilleri – Staff Representative, Randal Wells – P & C Representative, Mia Westera – Student Representative, Nicole Jolly – Parent Representative, Patricia Kritas – Community Representative Dr Kati Tonkin – Community Representative, Professor Stephen Winn – Community Representative, Julie Moxey – Visitor, Greg Smith – Visitor.

1.0	Welcome and Apologies	ACTIONS
1.1	Opening: The meeting was opened by Cameron Brook at 5:31pm.	
1.2	Apologies: Alice Basini – Staff Representative, Will Corbett – Student Representative, Patricia Kritas – Community Representative.	
1.3	Confirmation of Agenda: The Chair confirmed the agenda for the meeting. All documents relating to the meeting should have been received by the Board via email and were also provided in files.	
2.0	Disclosure of Interest	
2.1	The Board noted that there were no real, perceived, or potential conflicts of interest experienced by any member in relation to the items on the Meeting No. 1 agenda.	
3.0	Minutes of Previous Meeting	
3.1	The Minutes of the previous meeting held on Monday; 15 November 2021 (attachment 1) were tabled. Randal Wells and Dr Kati Tonkin moved: <i>'The Board endorses the minutes of the previous meeting as otherwise complete and accurate.'</i> – CARRIED.	
3.2	Actions Arising – Refer attachment 2, Meeting No. 1 Action List <ul style="list-style-type: none"> • Item 1 – Update on CCTV Cameras - Michael Camilleri advised 64 cameras have been installed and working well. • Item 2 - Update on Woodsome St traffic management – no update. Michael Camilleri advised there were some issues initially with the new Years 7 parents and drops offs, but traffic was clearing quickly. • Item 3 – Board Positions for 2022 will be clarified – See item 4.1 	
4.0	Reports and Operational Matters	
4.1	Membership Update - Lesley Street proposed the board increase the Parent Representative on the board to three, there are currently two Parent Representatives on the Board. The Terms of reference allow for 15 members which gives flexibility to the composition of the committee. Jenny Fay asked what would be the advantage of having an extra Parent Representative. Lesley Street advised it would give balance to the sectors represented as there is currently 4 Community Representatives. It was agreed to call increase the Parent Representatives to THREE. Jenny Fay asked if it was necessary to change to Terms of Reference and a discussion took place, it was agreed there was no need to change the Terms of Reference to progress. Kati Tonkin and Randal Wells moved: "The Board would like to add one parent representative to The Board and calls for the election of two Parent Representatives". – CARRIED <ul style="list-style-type: none"> • Lesley Street read a message on behalf of Patricia Kritas, Parent Representative. Patricia apologised she couldn't attend her final board meeting and said it was her pleasure serving on The Board and she knew the board would continue to support and benefit Mount Lawley Senior High School and its community. The Board thanked Patricia Kritas for her service. • Lesley Street thanked Alice Basini, Staff Representative (in her absence) for her dedicated service to the Board During 2020 and 2021. • The Board thanked Will Corbett, Student Representative (in his absence) for 	Lesley Street to draft letters on behalf of The Board to thank exiting members for their contribution to The Board.

	<p>his contribution to The Board.</p> <ul style="list-style-type: none"> • Nicole Jolly was happy to continue for the remainder of her term as Parent Representative. • Mia Weston will continue as Student Representative for 2022. • Michael Camilleri will continue as Staff Representative for 2022. • Professor Stephen Winn will continue as Community Representative for 2023. • P&C Representative is nominated by the P&C, to be confirmed at the P&C AGM. • Positions vacant due to Two Year Term of committee members expiring. <ul style="list-style-type: none"> 1. Staff Representative x 1 position, election process to be advertised, 2. Parent Representative x 2 positions, nominations for a Two-Year Tenure will be advertised Voting will be conducted online and Lesley Street shared a DRAFT timeline for the process, 3. Student Representative x 1 position, election process to be advertised. 4. Community Representative x 3 Co-operative members, election not necessary. • Kati Tonkin, Jenny Fay, and Cameron Brook were happy to nominate for another term for a Community Member position on the Board and they left the room while the remaining members took the opportunity to discuss accepting their nominations. It was agreed that all three members brought value to the board and the board unanimously agreed to accept their nominations for another Term. • In order to ensure that all community members did not finish their time on the board at the same time it was agreed that Cameron Brook serve for one more year and Kati Tonkin and Jenny Fay would serve for two years. • The Board would like to note moving forward The Board would like to increase diversity on the board and encourage nominations from a broader representation of the school community. <p>Nicole Jolly and Mia Westera moved: <i>'The Board note the Membership Update.'</i> – CARRIED</p>	
4.2	<p>Finance Report Lesley Street and Julie Moxey presented the Finance Report:</p> <ul style="list-style-type: none"> • Julie Moxey explained the Financial Report Summary does not contain the usual amount of information as the Annual Budget would not be available until the next meeting. • Funds shown are as the 31 December 2021. • There was nothing of concern to note. All expenses were in the region of expectation. • There was less in the bank accounts than 2020 due to several factors including some significant expenses such as new cameras and photocopiers. • 96% minimum expenditure met. • Salary Forecast Variance was \$173, 252, but this would balance out as new staff appointed. • Contributions 7-10 Voluntary charges 62.36%. Randal asked for the comparison to last year. Julie advised she would have the comparison figures for the next Board Meeting. Lesley Street advised Debt Collectors were not engaged last year and the issue would need to be raised through the Finance Committee if the school wished to engage in Debt Collectors for recovery of outstanding contributions. <p>Jenny Fay and Kati Tonkin moved: <i>'The Board note the Finance Report.'</i> – CARRIED</p>	<p>Julie Moxey to prepare a comparison report of voluntary Contributions.</p>
4.3	<p>Principal's Report The principal's written report was included in the package and distributed to all members.</p> <ul style="list-style-type: none"> • Seventeen new teaching staff joined this year to replace staff who have left due to retirement or on leave. We have also secured three new 	

	<p>Language Assistants for Italian, French and Chinese.</p> <ul style="list-style-type: none"> • ON Friday 11 February the school hosted a function for 52 students who were eligible to be inducted into the 90s Club. Lesley Street shared Terry Hatzis's speech which he read at the morning tea. • Regular Project Control Group meetings are being held for the new building and representatives for DOE Infrastructure, Department to Finance and the architects. Lesley said the new building would be parallel to the Senior School, where the demountable classrooms are now. Lesley will provide an update and architect drawings at a future meeting, <p>Jenny Fay and Kati Tonkin moved: <i>'The Board note the principal's report.'</i> – CARRIED</p>	
4.4	<p>Student Representative Report</p> <ul style="list-style-type: none"> • Will Corbett sent his apologies and Mia read a speech on behalf of Will thanking the Board for the opportunity to serve as Student Representative. • The Year 11 assembly was held in the first week of Term 1. Students got the opportunity to be talk about the upcoming two years. David Castelanelli was a guest speaker who spoke about the Prosper Program, in which students will get the opportunity to learn valuable life skills such as interview tips and study techniques. The Year 11 students are excited to start life in Senior School. • School photos were held in Week 2. Councillors from all years assisted with the organisation and it ran ahead of schedule. • Due to COVID restrictions the annual swimming carnival will be only Year 7s and invited participants. This year the carnival will be held at Bayswater Waves. The day won't be the same without the participation and encouragement from the whole school, but it is hoped to be fun, nonetheless. • The Year 12 assembly was held in Week 1. Students were briefed on the year to come, including WACE Exams, Leavers Jackets, attendance expectations, uniform, being leaders of the school and the school ball. Students were also encouraged to look after themselves. • Week 2 students had the opportunity to participate in sessions by INSAIN. These sessions gave student the opportunity to explore and think about their future at a deeper level, rather than just thinking about what ATAR they will gain at the end of the year. The feedback has been extremely positive, and the speaker well received. • The School Ball is a topic of much discussion since the start of Year. The theme will be black, white, and gold. Students will be allowed to leave at the end of Period 3 to get ready. If the ball is not possible due to COVID restrictions the students have been reassured by the Year Coordinator that it will not be cancelled but postponed until later in the year <p>Patricia Kritas and Jenny Fay moved: <i>'The Board note the Student Representative's report.'</i> – CARRIED</p>	
4.5	<p>Staff Representative Report Nil</p>	
4.6	<p>P&C Report Randall provided the P&C Report as follows.</p> <ul style="list-style-type: none"> • The last P&C meeting was held 22 November 2021 with a quorum. • No update on Woodsome Street Parking. • The P&C Facebook page is alive and being promoted and Randal noted it was nicely done. • Positions on the P&C will be up for election at the next meeting. • Randal advised he was happy to be the P&C Representative on the Board for one more year. 	

	Nicole and Jenny moved: <i>'The Board note the P&C Representative's report.'</i> – CARRIED	
5.0	Discussion Items	
5.1	<p>Presentation on Student Results 2021</p> <p>Greg Smith was welcomed to the meeting to present the Student Results for 2021.</p> <ul style="list-style-type: none"> • The journey from good to great is ongoing and it can't be achieved without on-going effort and commitment from us all. • There were lots of reasons to celebrate 2021. We provided students with a full program and lots of opportunities for extracurricular activities, Finalist in School of the Year. Winner of Premier's Award for Aboriginal Excellence Winner of 2 inaugural CISWA Awards, Best International Student Award and Best International School Program. • Increased enrolment pressure due to enhanced school reputation and economic climate. • Rooming pressures even with the STEM building and three new transportable due to bigger cohorts. • Planning for 20 classroom build is underway – architects appointed. Delivery end 2024. Due to budget constraints and increased costings, there will be no lecture theatre. • On-going budget constraints – fewer parents paid either voluntary fees or charges. • Need to be very mindful of escalating cost of teacher relief due to teacher Professional Learning as well as a shortage in relief teachers. • Mental health, gender identity, family issues and COVID anxiety will all impact on our students. Supporting vulnerable students is imperative. • WAAPA timeline is not likely to be 2025 – unclear – possibly 2026/27. • Enhanced course counselling processes imperative with close, on-going individual monitoring of all students, especially in Years 11 and 12. Every teacher's responsibility. • Principal and Associate Principal will meet with PC's & individual staff where subject results are of concern. • One issue is the ongoing tension between allowing students to attempt ATAR without a record of success in Yrs 7 to 10 and parent reluctance to take advice and change to General Courses. • Creation of non-identified case studies from 2020 and 2021 needed to share with parents as a part of academic reviews. • Moving on to the presentation and analysis of the student results for 2021 Greg said every school was unique and the one of the priorities in the Department of Education's Focus Document was to use evidence to drive decision-making at all levels of the system. • MLSHS is ranked 42nd (20) in all schools and 12th (5) out of WA public schools • Median ATAR (83.6) is the second highest since 2009 with like school median ATAR 85.25. We have a very high participation rate. • Highest individual ATAR 99.9 with 4 students 99+ and 9 students 98+ and 52 students achieved 90's club membership • Rob Riley award for highest Aboriginal ATAR student • 4 Subject Certificates of Excellence (3 x English and 1 x Math Methods). 19 Distinctions across all subjects and 29 Merit Certificates • 5 Courses top 15% across all state schools. ATAR English (139 students) (212 schools). Literature (11 students) (93 Schools). Computer Science (12 students) (40 schools). Italian Second Language (11 students) (30 Schools). Media Production & Analysis (11 students) (59 schools) • French results were the best in the last three years. English was 0.2 off being a green box – great improvement. Literature was 0.1 off being a green box. Green boxes for Drama and Media Production & Analysis, Drama and Media Production & Analysis. 	

	<ul style="list-style-type: none"> • ATAR predictors were very accurate this year. 2021 the median ATAR was 83.6 and 2020 it was 86.45. The target set in the School Business Plan 2021-2025 is a median ATAR of 82. • WACE achievement rate of 97.32. A discussion took place on some of the issues which stopped some students achieving WACE such as mental health. • A discussion took place on comparing results to like schools. It was noted MLSHS gave more students the opportunity to sit ATAR compared to like schools. Less students were choosing to study ATAR and a larger number were choosing to take non-traditional ways to gain entry to university. Students who took this route performed less well than students who sat ATAR. Harder subjects such as languages, literature, specialist maths, physics and chemistry were already becoming less appealing. • Lesley Street said students come out of ATAR for several reasons including anxiety and mental health issues. There has been a significant increase in Mental Health issues and this year alone 33 Year 7 students have individual risk management plans. • A lot of VET students are achieving what they set out to study due to matching student with course successfully. • Construction students enrol to gain their White Card. • Creative Arts – several students did not complete the course even after given the opportunity to complete over the holiday period with the help of teaching staff. Lesley noted it was not for the want of trying. • All Cert Courses are run over two years some ATAR students see the courses as bonus subjects. • Some students leave due to being offered apprenticeships or jobs. <p>Nicole Jolly and Randal Wells moved: <i>'The Board note the presentation.'</i> – CARRIED</p>	
5.2	<p>Report on National Schools Opinion Surveys for 2021 Michael Camilleri gave a presentation on the results of the National School Opinion Survey</p> <ul style="list-style-type: none"> • The Results from Parents, Staff and Students were discussed at length. • The survey is a standard set of questions. Michael said it gave a snapshot of how staff, students and parents are feeling and was a good comparative tool to use. It was interesting to note despite a difficult 2021 the results were strong and above consistent. A discussion took place on the results, Michael Camilleri stated there were no surprises with some improvements over the 3 years. The increase in staff responses was a good indication staff were comfortable to respond and happy to have their say. The school looks for trends and areas of concern are discussed and addressed. • Cameron asked Michael Camilleri to explain the colour graph 2 which he explained broke down the responses further to reflect strongly agree, agree, neither agree nor disagree, disagree and strongly disagree. • Nicole Jolly said the responses from the students to some questions around student behaviour and student's opinions not being taken seriously were concerning. A discussion took place, Cameron said they were not surprising and subjective with some teenagers feeling they're not taken seriously. Randal said the questions were very open and board and open to interpretation. Lesley stated there were over 70 Student Leadership positions at the school for students to nominate for. Kati Tonkin said it was important student felt listened to. Nicole Jolly said it was important to use some reflective tools to help understand why some students feel bad behaviour is not managed well and their opinions are not always taken seriously. • Overall, the school's results are moving in a positive direction. <p>Randal Wells and Mia Westera moved: "The Board notes the results of the 2021</p>	

	National Schools Opinion Surveys”. CARRIED	
5.3	<p>COVID update</p> <p>Lesley Street gave an update:</p> <ul style="list-style-type: none"> • To date there have been no cases but that could change at anytime • The Director General is holding regular video conferences to keep schools informed. • As a result of the Department of Health and Education directives there has been several changes and some school events cancelled. • All camps involving an overnight stay are cancelled or postponed, • Major changes to the House Swimming Carnival which will now be restricted to the Year 7 cohort attending and invited competitors only. • Parent Information Nights and Parent Reporting Night will be cancelled • Staff meetings are not currently being held (but this is also a union directive). Professional Learning had moved online • Student activities are being restricted to smaller groups. Offsite activities are still being held provided the venue adheres to all COVID guidelines. The school is exploring ways to ensure students have access to incursions and excursions wherever possible especially those linked to the curriculum. • Additional cleaning hours are still in place and extra masks and sanitisers have been provide. A state-wide audit of schools has been completed and Mount Lawley Senior High School has been provided with 82 air purifiers. • All staff are required to be double vaccinated and receive a booster to be compliant. • All persons on site must wear a mask indoors, teachers may remove masks to instruct. • Staff who are required to isolate or contract COVID can use up to 20 days COVID leave. • Preparations to ensure continuity of learning are in place. This has been a focus for the last two years. Teachers are regularly audited to ensure everything is up to date and every class is ready to pivot to online learning. Staff are ensuring students have access to their email and their passwords are working. The E-Learning team meets regularly to ensure processes are in place. All course outlines, assessment schedules and resources are uploaded to Connect. <p>Kati Tonkin and Mia Westera moved: “The Board note the COVID update.” CARRIED.</p>	
6.0	Other Business	
6.1	Lesley Street advised the Board she had recently received a request from a parent to review the Policy around the eligibility of guests to attend the Year 12 Ball. The board endorses Lesley’s decision that students from Years 7, 8, 9 and 10 are not allowed to attend the ball as guests.	
7.0	Next Meeting	
	The next meeting is scheduled for Monday, 28 March 2022 at 5:30pm in the Warren Daniel Conference Room, MLSHS.	
8.0	Meeting Close/Adjournment	
	The meeting was closed by Cameron at 7.10pm	

Signed (Chair) _____
Cameron Brook

Date: _____