

Minutes of Meeting 5 of 2023
Mount Lawley Senior High School - School Board Meeting
Warren Daniel Conference Room, MLSHS
14 August 2023

ATTENDEES:

Lesley Street – Principal, Professor Stephen Winn, Michael Camilleri – Staff Representative, Jade Lay – Parent Representative, Libby Matthew – Parent Representative, Dr Jennifer Shand, Joshua Abordi – Student Representative, Amy Ehrhardt – Student Representative, Greg Smith, Valerie Burns (Scribe)

1.0	Welcome and Apologies	ACTIONS
1.1	Opening and welcome:	
1.2	Apologies: Dr Kati Tonkin, Helen Goldsmith, Belinda Derby, Mei-Ling Day	
1.5	Confirmation of Agenda: The Chair confirmed the agenda for the meeting. All documents relating to the meeting should have been received by the Board via email and were also provided in files.	
2.0	Disclosure of Interest	
2.1	The Board noted that there were no real, perceived, or potential conflicts of interest experienced by any member in relation to the items on the Meeting No. 5 agenda.	
3.0	Minutes of Previous Meeting	
3.1	The Minutes of Meeting 4 held on Monday 19 June 2023 were tabled and moved. Joshua Abordi and Jennifer Shand moved: 'The Board endorses the minutes of the previous meeting as complete and accurate.' – CARRIED	
3.2	Actions Arising	Completed
4.0	Reports and Operational Matters	
4.1	<p>The Finance Report was presented by Lesley Street.</p> <p>Operational One-Line Budget Statement July 2023</p> <ul style="list-style-type: none"> • Student-Centred Funding \$21, 580.521 • Total of One Line Budget funds available \$23, 734,391 <p>Cash Report issued May 2023</p> <ul style="list-style-type: none"> • Total Cash Budget received 90.82% • Cash Budget forecast variance \$311,763 • Total Cash Expenditure budget spent to date 56.00% <p>A discussion took place on Charges and Voluntary Contributions Collection Rates, Lesley Street advised the meeting the school had agreed not to use an external debt collector and the school would continue to follow up on outstanding accounts by phone and email, which was proving effective.</p> <p>Joshua Abordi and Jennifer Shand moved: 'The Board note the Finance Report.' - CARRIED.</p>	
4.2	<p>The Principal's Report was presented by Lesley Street.</p> <ul style="list-style-type: none"> • Last term we trained a large number of teachers in effective student subject counselling. Last week they put their knowledge to good use when 140 counselling sessions were held to assist students to select courses for Year 11 in 2024. Teachers make recommendations based on the student's results. If they wish to undertake a course that they are not recommended for due to failure to attain the prerequisites, they must use the online system to ask for special consideration. If the request is denied, they can meet with a counsellor and their parents to discuss a way forward. If necessary, they are then referred to the Assistant Associate Principal and Associate Principal and then ultimately to me. We try to ensure that students end up in a pathway, so they experience success. We pride ourselves on always working in the best interests of the students. • The final figures for the Lawley Art Auction have been released and both the SVAPA and Music programs will each receive just over \$18 000. This is another fantastic result and the amount raised is even higher than last year. Well done to the committee members for their dedication and hard work. Thanks also to the school staff who volunteer to assist for the whole weekend. 	

- Lesley was pleased to attend the first round of Western Australian Schools Music Festivals held on Sunday at Churchlands SHS. We had 3 ensembles participating in this festival- Senior Concert Band 1, Concert Band 2, and Senior String Orchestra. I am pleased to announce that Senior Concert Band 1 has received an **'Outstanding'** placement in the A Division. This top placement truly is an 'outstanding' result, as we perform alongside competitive schools such as Churchlands, John Curtin, Shenton and Rossmoyne. We are still awaiting the results from Concert Band 2 and Senior String Orchestra. A special acknowledgment goes to Mr Lee Stanley, who leads and conducts our senior concert bands with exceptional expertise. His energy and passion are infectious, making him a beloved figure among both Mount Lawley staff and students. Ms Jade Martin conducted our String Orchestra whose performance was exceptional, and a highlight of the String Division. Thanks to Dijon Summers and Shahna Gallagher for their untiring efforts. The student's exemplary performance ability was evident, and they make our school proud.
- The Korean War Memorial Unveiling Ceremony, organised by The Korean War Memorial Committee, was held in Kings Park on the 27th of July 2023. This date is significant as it is the date that the armistice was signed 70 years ago. Distinguished guests at the ceremony included the Hon Roger Cook MLA, Premier of Western Australia, His Excellency Mr Kim Wan-joong, the Ambassador of Korea and a large group of veterans and their families. Our school was invited to take part in the event as we are the only secondary school in WA that is offering students the opportunity to study Korean Language. Our students and their teacher Mr Jaeik Jeong actively participated in the event. and played a crucial role as ushers, helping to ensure the event ran smoothly. We are proud of our students' involvement in such a worthwhile event, and we commend those involved in organising this significant ceremony which will become an annual event in the school's calendar.
- The staffing process for 2024 is well underway and so far, we have advertised 9 teaching pools to fill both fixed-term and permanent positions in Maths. Science English, HASS, Business, and Health & Physical Education. We have already made 2 appointments from the Graduate Pool for 2024. This is in addition to the vacancies we need to fill at the end of term and semester. The teaching shortage is starting to be noticed with fewer applicants to most pools. My colleagues tell me this is the case for most schools, especially in the regions. Increasing numbers of teachers are opting for part-time work and this is difficult in a teaching role. Several of our staff have qualified for 4 on 5, and a fair number are on leave as part of the transition to retirement. All of this makes staffing difficult.

The board would like to note their thanks and appreciation to the Lawley Art Auction Committee Members and the school staff who volunteered their time.

The board acknowledged the "outstanding" placement of Concert Band 1 in Division 1 at the West Australian School Musical Festival.

The board acknowledged the contribution of staff and students involved in the Korean War Memorial.

Libby Matthew and Amy Ehrhardt moved: 'The Board note the Principal's Report.' - **CARRIED.**

4.3 **Student Report** – presented by Joshua Abordi and Amy Ehrhardt

- Music students in the school's senior bands attended music camp which ran from the 18 - 20 of June at the Woodman Point Recreational Centre. Those in attendance performed with their bands and were treated to a quiz night and a movie night. This event is always highly regarded by music students, and, thanks to efforts made by the staff, the camp was able to be rescheduled following the cancellation of the originally scheduled camp.
- All throughout the school, students from all year levels have been competing in various mathematics competitions over the past few weeks; Year 7 and 8 AE and GAT students have begun competing in the APSMO maths Olympiad, this sees students sitting 5 tests —each with a small number of challenging questions- over the span of about a term; The Australian Mathematics competition or "AMC", ran throughout week 3 of this term with over 300 students from years 7 through 12

	<p>competing.</p> <ul style="list-style-type: none"> On the morning of Thursday 3 August, high achieving students from across all subject areas attended a breakfast prepared by the year 11 certificate 3 hospitality students where they were treated with a wonderful spread, and an interesting speech given by Izaak Wesson an ex-Mount Lawley student from the class of 2015. On Wednesday 2 of August, 47 year 10 students including house captains and councillors arrived at Bickley outdoor recreation camp. While there the students took part in lots of activities including the crate climb, vertical climb, rafting, canoeing, mountain biking and trust activities. The camp ran smoothly except for breakfast on the first day when the cook didn't turn up, but that was easily fixed as we had some of the cadet kids step in. All the students agreed it was a great time and enjoyed opening their warm fuzzies after we left. On Monday 20 June we had the NAIDOC assembly. Two Follow the Dream students presented the Reconciliation Canvas, which has been worked on with ECU to produce a canvas with all the Aboriginal students and Follow the Dream alumni. Our Aboriginal students made the hands-on canvas with Aboriginal art, and the non-Aboriginal students created their hands with words of support. The Moorditj Mob from Wesley College's Aboriginal and Torres Strait Islander program also did a performance at the assembly. Languages week took place in Week 3. Languages week featured games such as Italian Lawn Bowls, an inter-house spelling bee, and Interactive languages display that took place in the library. The students were able to try different foods from their class language, such as "tartetlettes" in French, Italian Nougat, Korean BBQ, and Japanese Soba. Students all agreed that it was a great experience and they enjoyed learning more about the language they are taking. The Year Ten Advanced French students embarked on an excursion to a distinguished restaurant, Chez Moi. The excursion was planned to complement their language learning experience. They had been studying the intricacies of French conversation when ordering, the cultural expectations, and the cuisine. The trip to Chez Moi was the perfect opportunity to put this knowledge into practice, in a low-pressure environment whilst allowing them to speak in French with a professional manner. <p>Jade Lay and Jennifer Shand moved: 'The Board note the Student's Report.' - CARRIED.</p>	
4.4	<p>Staff Report –presented by Michael Camilleri</p> <ul style="list-style-type: none"> Michael Camilleri provided an update on the Teaching and Learning Committee which is made up of at least one staff member per learning area. This term the committee showcased vignettes on how staff are differentiating assessment activities within each of the learning areas. The Staff Wellbeing Committee was recently reformed after a short hiatus to promote healthier lifestyles to staff, both in and outside the school. Various activities are offered and recommended with yoga being popular. Parent Report Afternoon was held in the last week of term after reports were sent home. Many students and parents took advantage of the opportunity to reflect on the first semester of work with their teachers. Careers Expo event was held on the same afternoon as the parent-teacher interviews. The Expo enabled students and parents to connect with organisations that provided guidance, clarity and opportunities in relation to possible future career options. Epilepsy Professional Learning the Epilepsy Foundation provided teaching staff professional learning on the impact epilepsy has on student learning, as well as epilepsy-specific training in managing epilepsy. A team of staff participated in training for Course Counselling to provide the correct advice when helping Year 10 students select the right course for their senior school studies. The National School Opinion Survey has gone out to all parents, students, and staff with healthy returns. The school utilises this data to inform future planning. <p>Libby Matthew and Jade Lay moved 'The Board note the Staff Report.' -CARRIED.</p>	
4.5	P&C Report –none	
5.0	Discussion Items	

5.1	<p>Report on School Business Plan Priorities 3 and 4. Attached as an addendum.</p> <ul style="list-style-type: none"> Priority 3 POSITIVE ENVIRONMENT FOR STAFF AND STUDENTS was tabled. A discussion took place on why the students' response varied from the response of parents and staff with regard to the question 'Student behaviour is well managed:'. Stephen Winn said it was important to note and value the perspective of students' opinions in such matters. Priority 4 – EFFECTIVE PARTNERSHIPS – was tabled and discussed. <p>Lesley Street and Joshua Abordi moved: 'The Board note the Report Against the School Business Plan Priority 3 and 4.' -CARRIED.</p>	
5.2	<p>The Attendance Report was presented by Mr Greg Smith. Attached as an addendum.</p> <ul style="list-style-type: none"> Overall attendance rate was 88.9% which is 1% higher than like schools which is a good result. A discussion took place on students classified in the 'Severe Risk Category' and some of the factors affecting the increase in the number of students classified in this category such as complex family issues, mental health concerns, and addiction to gaming. <p>Lesley Street and Joshua Abordi moved: 'The Board note the Attendance Report.' - CARRIED.</p>	
5.3	<p>Suspension Report was presented by Mr Greg Smith. Attached as addendum.</p> <ul style="list-style-type: none"> Suspension Report was tabled and discussed. The Board acknowledged the work Mr Greg Smith undertakes to produce the numerous complex and transparent reports presented to the board. <p>Joshua Abordi and Amy Ehrhardt moved: 'The Board note the Suspension Report.' – CARRIED.</p>	
5.4	<p>Reporting to Parents 2024</p> <p>A letter to the A/Director of Education seeking endorsement to suspend the school's timetable for half a day for the parent-teacher interviews on Tuesday 29 March 2024 was tabled.</p> <p>Jennifer Shand and Amy Ehrhardt moved: 'The Board note the Reporting to Parents date for 2024.'</p>	
6.0	Other Business	
6.1	<p>Lesley Street advised the board that two international school tours are planned for 2024.</p> <ul style="list-style-type: none"> SVAPA Tour to London has been approved by the Minister of Education. Planning for an Italian Tour is also in progress. 	
8.0	Next Meeting	
	<p>The Board moved to cancel the 11 September meeting. The next meeting is scheduled for Monday 13 November 2023.</p>	
9.0	Meeting Close/Adjournment	
	<p>The meeting was closed by Dr. Stephen Winn at 6.57pm</p>	

Signed _____
Dr. Stephen Winn

Date: _____