

Minutes of Meeting 2 of 2023
Mount Lawley Senior High School - School Board Meeting
Warren Daniel Conference Room, MLSHS
Monday 27 March 2023

ATTENDEES:

Lesley Street – Principal (by phone) Michael Camilleri – Staff Representative (by phone), Belinda Derby – Staff Representative, Jade Lay – Parent Representative, Mei-Ling Day – Parent Representative, Libby Matthew – Parent Representative, Dr Kati Tonkin – Community Representative, Joshua Abordi – Student Representative, Amy Ehrhardt – Student Representative, Helen Goldsmith – P&C Representative, Julie Moxey – Manager Corporate Services, Valerie Burns (Scribe)

1.0	Welcome and Apologies	ACTIONS
1.1	Opening: The meeting was opened by Dr Kati Tonkin at 5:40pm.	
1.2	Apologies: Nil	
1.3	On behalf of the School Board Dr Kati Tonkin welcomed Libby Matthew, the recently elected Parent Representative and Amy Erhardt the recently elected Student Representative to the meeting	
1.4	Correspondence received: Nil	
1.5	Confirmation of Agenda: The Chair confirmed the agenda for the meeting. All documents relating to the meeting should have been received by the Board via email and were also provided in files.	
2.0	Disclosure of Interest	
2.1	The Board noted that there were no real, perceived, or potential conflicts of interest experienced by any member in relation to the items on the Meeting No. 2 agenda.	
3.0	Minutes of Previous Meeting	
3.1	The Minutes of Meeting 1 held on Monday 20 February 2023 were tabled and moved. Mei-Ling Day and Joshua Abordi moved: 'The Board endorses the minutes of the previous meeting as complete an accurate.' – CARRIED	
3.2	Actions Arising	
3.2.1	<ul style="list-style-type: none"> • Letters to outgoing board members. 	Completed.
4.0	Reports and Operational Matters	
4.2	<p>Finance Report presented by Julie Moxey.</p> <ul style="list-style-type: none"> • Julie Moxey explained the Annual Budget would not be available until 28 March 2023 and she distributed the Financial Report Summary as of 31 December 2022 to the new board members for their reference. • Lesley Street explained the department set the dates for the budget and the budget is noted by the School Board through the minutes. <p>Joshua Abordi moved Mei-Ling Day: 'The Board note the Finance Report.' - CARRIED.</p>	
4.3	<p>Principal's Report presented by Michael Camilleri.</p> <ul style="list-style-type: none"> • The whole school inter-house swimming carnivals remain a challenge. The Terry Tyzak swimming pool is being renovated with a likely completion date in early 2024. This means the school is unable to hold a whole school swimming event until its completion. This year, Year 7 students and competitors only were invited to the event. • The School Ball is an important annual event for the year 12 students and undoubtedly for the parents as well. It was a very successful evening with students keeping the dance floor and photographer very busy. • Steven Raphael was the successful applicant for the Associate Principal position. He has been back filling that role for a number of years and is well placed to continue leading the middle school at Mount Lawley. In addition, Hope Jobe who has had previous experience at Mount Lawley has been appointed to replace Neil Hudson as Student Services Coordinator beginning term 2. • The school hosted the Japanese Languages Teachers Conference this year and 	

	<p>over 80 attendees participated in the professional learning event. It is also an opportunity for the school to showcase itself.</p> <ul style="list-style-type: none"> • NAPLAN was for the first time scheduled earlier in the year than usual. The change of timing will be a permanent change and offers to provide results much earlier than normal. This allows for schools to reflect on the results and plan accordingly in improving student outcomes. We have also completed our first window of year 11 OLNA testing with another opportunity being available in May for year 11 and 12. • After the past couple of years, the school has resumed most excursions. These have included excursions and competitions in most learning areas including the Rotary Science Engineering Challenge, Science Solar Challenge, Geography trail, River Cruises, Follow the Dream and Outdoor Education with many more to come such as the Cadet Camp. This week, the school community will host 30 Japanese students who will spend some time at school learning English and experiencing our day to day schooling. This Thursday we will also hold our first parent reporting evening for the year. • The school also hosted a number of guests such as Dr Jesse Li. Jesse is one of our alumni who gave the Covid needle to the Prime Minister. • Bunnings have offered native plants for our gardens and for prospective parents for our school tours. • Lesley Street thanked the School's Executive Team for the extra work they had undertaken while she was on leave and asked for her comments to be noted in the minutes. <p>Belinda Derby and Libby Matthew moved: 'The Board note the Principal's Report.' - CARRIED.</p>	
4.4	<p>Student Report – presented by Joshua Abordi.</p> <ul style="list-style-type: none"> • On the 23 February 2023 the school held a training afternoon for prefects, student councillors, faction captains and music and arts captains. This afternoon provided a wonderful opportunity for student leaders to network with their peers in other year groups. • The school welcomed a number of Japanese exchange students who were buddied up with a student at school. The program involves the buddy acting essentially as a guide to their exchange student, showing them around the school and helping them out with any issues they may face. • The Year 11 ATAR drama students presented a number of monologues, they selected famous monologues from films of their choosing and presented their interpretations of these scenes to a live audience. I (Joshua) was fortunate enough to attend these performances first hand and I was simply blown away by the incredible performances. • On Monday the 27 of February the school held the annual house swimming carnival. Unfortunately, due to ongoing renovations at the usual venue, the carnival had to be held at Bayswater waves and with this change of venue came a reduction in capacity. All year 7 students, house captains, sports coaching students and, students throughout the school who had expressed interest were able to go along. • Last Friday was national ride to school day and the student's Wellbeing Committee organised pancakes and orange slices for students who rode to school on this day. <p>Mei-Ling Day and Jade Lay moved: 'The Board note the Student's Report.' - CARRIED.</p>	
4.5	<p>Staff Report –presented by Belinda Derby</p>	

	<ul style="list-style-type: none"> • Staff and students practiced an evacuation drill. Always an interesting event when needing to move a school this size. Staff were given clear guidelines as to the procedure. Students and staff all moved promptly to their designated areas and waited for all clear. Staff later provided feedback through to the executive team. • Our NAPLAN team of year 7 MESH teachers spent most of their time last week administering NAPLAN tests. Another big event for a school the size of ours. Staff were happy to report the week ran like a 'well-oiled machine' with minimal disruption across the school. • Middle school staff attended the annual river cruise last week. Staff report a fun cruise with well-behaved students making for a pleasant night out on the water. It is great to have staff volunteering their time so we can provide students with these special events. • A Middle School Assembly was held on Monday 27 March for years 7 and 8. Many students were nominated for Community Champion awards by their teachers. Staff often say they enjoy these little assemblies as they get to celebrate and encourage middle school community spirit with the students. <p>Mei-Ling Day and Jade Lay moved: 'The Board note the Staff Report.' -CARRIED.</p>	
4.6	<p>P&C Report – Helen Goldsmith presented the P&C Report.</p> <ul style="list-style-type: none"> • Helen Goldsmith attended the meeting on behalf of the P&C for this meeting, the P&C Representative for future board meetings to be confirmed at their next meeting. • The P&C AGM was held on Monday 13 March 2023, unfortunately attendance was low and there are currently a number of positions vacant on the committee. Only two people attended the Parent Engagement Committee AGM, another meeting has been scheduled for 4 April 2023. Despite having a really good turn-out at the Meet & Greet most committees had reported a disappointing lack of new members attending recent meetings. A discussion took place on how to attract new members to the various parent committees. <p>Mei-Ling Day and Belinda Derby moved: 'The Board note the P&C Report.' -CARRIED.</p>	
5.0	<p>Discussion Items</p>	
5.1	<p>Update on Draft Annual Report 2022</p> <ul style="list-style-type: none"> • The draft 2022 Annual Report was distributed. Michael Camilleri invited members to look at the report and they were invited to provide feedback by email before the end of Term 1. <p>Jade Lay and Joshua moved: 'The Board note the draft Annual Report 2022.' – CARRIED.</p>	<p>Email Valerie Burns feedback on Annual Report.</p>
5.2	<p>Update on New Build</p> <ul style="list-style-type: none"> • Michael Camilleri advised there had been a few minor setbacks with the new build but it was hoped once the ground works were completed the builders would make up for any lost time. The board members were invited to view the ground works from the balcony of the main admin building. • Fortnightly site meetings are held and they would continue for the duration of the build. <p>Mel-ling Day and Ehrhardt moved: 'The Board note the Attendance Report'. – CARRIED.</p>	
6.0	<p>Other Business</p>	
6.1	<p>NIL</p>	
7.0	<p>Next Meeting</p>	

	Next meeting Monday 22 May 2023 at 5.30pm	
8.0	Meeting Close/Adjournment	
	The meeting was closed by Dr Kati Tonkin at 7.02 pm	

Signed (Interim Chair) _____
Dr Kati Tonkin

Date: _____