

Minutes of Meeting 2 of 2022
Mount Lawley Senior High School - School Board Meeting
Staffroom, MLSHS
Monday, 28 March 2022

ATTENDEES:

Cameron Brook (Chair), Lesley Street – Principal, Dr Jenny Fay – Community Representative, Michael Camilleri – Staff Representative, Belinda Derby – Staff – Representative Randal Wells – P & C Representative, Mia Westera – Student Representative, Mei-ling Day – Parent Representative, Jade Lay – Parent Representative, Dr Kati Tonkin – Community Representative, Professor Stephen Winn – Community Representative, Julie Moxey – Visitor, Greg Smith – Visitor.

1.0	Welcome and Apologies	ACTIONS
1.1	Opening: The meeting was opened by Cameron Brook at 5:31pm.	
1.2	Apologies: Joshua Abordi– Student Representative, Nicole Jolly – Parent Representative.	
1.3	Confirmation of Agenda: The Chair confirmed the agenda for the meeting. All documents relating to the meeting should have been received by the Board via email and were also provided in files.	
2.0	Disclosure of Interest	
2.1	The Board noted that there were no real, perceived, or potential conflicts of interest experienced by any member in relation to the items on the Meeting No. 1 agenda.	
3.0	Minutes of Previous Meeting	
3.1	<p>The Minutes of the previous meeting held on Monday; 21 February 2022 (attachment 1) were tabled and moved with the need to amend item 4.1 Dot point 11.</p> <p>“In order to ensure that all community members did not finish their time on the board at the same time it was agreed that Cameron Brook serve for one more year and Kati Tonkin and Jenny Fay would serve for two years.</p> <p>Jenny Fay and Kati Tonkin moved: ‘<i>The Board endorses the minutes of the previous meeting with the amendment as complete and accurate.</i>’ – CARRIED.</p>	
3.2	<p>Actions Arising – Refer attachment 2, Meeting No. 2 Action List</p> <ul style="list-style-type: none"> • Letters to retiring Staff member • Vacant Board positions advertised, and nominations called. • Comparison of Voluntary Contributions 	Completed
4.0	Annual General Meeting	
4.1	<p>Annual Report of the Chair of the Board</p> <p>Cameron thanked the members of the Board for their commitment and hard work during the year and said he thought the Board had supported the school well. Cameron paid tribute to Will Corbett who leaves the board after 2 successful years and wished him well as School Captain and said the board had enjoyed his “characterful” delivery of the student reports. Cameron also thanked Patricia Kritas and Alice Basini as their term had come to an end. He gave his heartfelt thanks to those members who are continuing and welcomed the new student, parents, and staff representatives.</p> <p>Cameron then made the following points:</p> <ul style="list-style-type: none"> • On your behalf of the board Cameron paid tribute to Lesley Street, her executive team, and the entire staff for an outstanding year. It was a fantastic achievement for the school to be a finalist in all three of the education awards they entered - Secondary Scholl of the Year, Premier’s Award for Excellence in Aboriginal Education and Secondary Principal of the Year. Congratulations on winning the Premier’s Award. 	

- Despite the impact of COVID-19, including the delayed start to the school year, the ensured continuity of learning and ensured students accessed many extracurricular activities.
- Academic Results for 2021 were excellent and the median ATAR of 86.45 was the highest since 2009. I won't go into more detail as we had a comprehensive briefing about all aspects.
- Many students achieved individual honours in academics, sporting, artistic and cultural pursuits. They included the Rob Riley Award, the CISWA Awards and 58 students in the 90's Club.
- A very successful Lawley Art Auction was held which raised in excess of 28K for the SVAPA and music programs. A huge thanks to the dedicated committee for this great result.

Buildings

- The STEM building was opened by the Premier in January last year and it has been a welcome addition to the school's facilities.
- The architect for a new 20 Classroom block has been appointed and the building will be located adjacent to the senior school building.
- Three new transportable classrooms have been delivered over the holidays with another due to arrive in late term 1.

Staffing

- Despite staff shortages the school was fully staffed by the end of the school year.
- 15 new teaching staff joined the school including Maths, English, HPE, HASS and Science specialists.
- Several staff are on Deferred Leave for the year.

As I reflect on the many success (and the challenges) of last year it's a list that we would be very proud of – if there was such a thing as a “normal” year. To have achieved all of that while dealing with the extra challenges of COVID is a significant achievement.

There are many in the school who justifiably feel that they usually have a full plate to deal with – whether they are students or staff. COVID has added a lot more to that plate, particularly for the staff – and this been asked of them without compensation.

What was already a full-time job has become a lot more. I wish that we had the resources or the ability to compensate for that extra load – it would be great to be able to offer a few more days holidays or some financial compensation. Unfortunately, we live in the real world where I'm not King, so all we can offer is our profound thanks to everyone for stepping up to the extra challenges.

At the time of my report last year, I was optimistic that we were through the worst of COVID and effects on the school. I feel a certain sense of deja vu in saying this again now, but I am hopeful that in the next few months the extraordinary load on the school will begin to ease – and the school can get back to continuing on our journey from Good to Great.

Randal Wells and Steven Winn moved: 'The Board note the Chair's Annual Report' – **CARRIED**

4.2	<p>The Board were provided with the Biographies of the new members.</p> <ol style="list-style-type: none"> 1. Cameron welcomed the newly elected Board Members: <ul style="list-style-type: none"> • Mei-ling Day – Parent Representative • Jade Lay – Parent Representative • Belinda Derby – Staff Representative • Joshua Abordi – Student Representative 2. As previously confirmed at the last meeting, Kati Tokin, Jenny Fay, and Cameron Brook are continuing as Community Representative. <p><i>Mia Westera and Steven Winn moved. The Board note the continuation of Kati Tonkin, Jenny Fay, and Cameron Brook as Community Representatives. Carried</i></p> <ol style="list-style-type: none"> 3. Randal Wells continues as P&C Representative 4. Lesley was invited to continue as Secretary which she accepted. 5. Cameron Brook formally notified the Board of his nomination as Chair of the School Board which the Board accepted. <p>Kati Tonkin and Jenny Fay moved: ‘The Board note the appointment of Cameron Brook as the Chair of the School Board 2022 and the Board also confirms the appointment of the Parent, Staff and Student Representatives.’- CARRIED</p>	
5.0 Reports and operational matters		
5.1	<p>Finance Report and the Annual Budget</p> <p>Julie Moxey presented the Finance Report as follows:</p> <ul style="list-style-type: none"> • Student-centred funding for 2022 - \$19,633,600.84 as outlined in Statement presented to the Board. • The budget was approved by the Finance Committee on Thursday 24 March 2022. • The budget is noted by the School Board through the minutes. The Board has the opportunity to ask questions but does not control the budget. The budget is drawn up by the Executive Team. • Jenny Fay asked for clarification on “what was expected” opposed to “what the school received “and how that was reported in the annual report and the actual budget. • A discussion took place on the compulsory charges and some of the reasons families do not pay. Lesley Street explained the school gave families the opportunity to enter into payment plans for overdue charges, but a lot of families just refuse to pay. It was agreed in 2020 and 2021 not to pursue outstanding fees with debt collectors due to COVID-19 and some families experiencing financial difficulties but in 2022 outstanding fees will go to the department approved Debt Collector. • Mei-ling Day asked if the Board could write to parents about outstanding fees. Lesley said reminders about outstanding school fees were sent to parents through a number of avenues, mailed directly to families, on Connect and in the Lawley updates. • Mei-ling Day asked if families could pay their school fees when they receive their estimated fees. Julie Moxey advised a lot of families do pay their estimated fees prior to receiving their invoice in March. Mei-ling Day suggested the wording on the estimated fees be changed to “please pay and adjustment can be made in March. • Randal Wells asked for clarification on Charges and Fees 2021 in the Annual Report page 21 (\$900k). Randal Wells to email exact nature of query to Lesley Street for clarification at next meeting. • Julie Moxey provided a comparison of Voluntary Contributions between 2020 and 2021. • Year 7-10 Voluntary Contributions figures as @ 31.12.2021 were up by 	<p>Update message on Estimated Fees Letter - Julie Moxey</p> <p>Clarification on Charges and Fees 2021 in the Annual Report page 21 (\$900k) – Lesley Street</p>

	<p>1.25% compared to those reported @ 31.12.2020</p> <ul style="list-style-type: none"> • Year 7-10 Compulsory Charges figures as @ 31.12.2021 were down by 11.26% compared to those reported @ 31.12.2020 • Year 11-12 Compulsory Charges figures as @ 31.12.2021 were down by 14.11% compared to those reported @ 31.12.2020 <p>Kati Tonkin and Belinda Derby moved: "The Board notes the Finance Report and Annual Budget" CARRIED</p>	
5.2	<p>Principal's Report</p> <ul style="list-style-type: none"> • To date we have had 190 positive student COVID cases. In addition, we have had many hundreds of close contacts. The Health Department no longer does contact tracing so that job has been devolved to the school. This is a very time-consuming process that requires multiple phone calls, emails and follow up including reporting of individual cases to the Department. We have had 36 staff either away as household contacts or positive with COVID. These numbers do not include staff away on other leave including sickness, bereavement, family leave, LSL, Defense, and jury duty. In the last week we have had 46 teaching staff away for non-COVID reasons. I want to pay tribute to the many staff who have been taking relief lessons for their colleagues (in their planning time) due to the shortage of relief teachers. • Over the last few weeks some students have been copying items they have seen on TikTok. It is a very popular, social networking platform that hosts videos that often pose challenges. Some of these challenges are dangerous while others are discriminatory, racist, or offensive. Two activities have recently been a cause of concern - one is the 'passing out' game, which is extremely dangerous. The other is based on a form of 'Guess Who' which involves asking questions about gender, race, hair colour, etc. This is causing distress to some students and their families as they find it discriminatory and offensive. • I have provided members with a copy of the second Lawley Update for Term 1. This demonstrates that, despite the operational changes we have had to put into place to comply with COVID requirements, our staff have been working hard to ensure that as many activities, excursions, and incursions as possible are held. I appreciate the flexibility and lateral thinking they have employed to support our students and make the best of these challenging circumstances. • The school ball has been rescheduled to be held in Term 3 on Friday July 29. Hopefully, all venue restrictions will be lifted by then. • It was wonderful to see Andrew Paul, our hardworking Chaplain, honoured at a Youth Care function last month. The event celebrated 50 years of YouthCARE and celebrated the good work of other long serving chaplains. Andrew was identified as having served at MLSHS for 30 years and he is also the longest serving chaplain in WA. • Lesley advised the Board Mr Arthur Leggett was in hospital recovering from a fall and the school have sent him their best wishes but unfortunately we are not allowed to visit due to current restrictions. It is hoped Arthur will be well to attend the ExPOW Annual Commemoration Service and to toss the coin at the Len Hall ANZAC Day football game. It was agreed the Lesley would write to Arthur on behalf of the Board to wish him a speedy recovery. <p>Belinda Derby and Mia Westera moved: 'The Board note the principal's report.' – CARRIED</p>	<p>Write letter to Mr Arthur Leggett on behalf of the Board– Lesley Street</p>

	<p>Kati Tonkin and Cameron Brook moved: 'The Board would like to thank staff for stepping up and taking extra classes to cover absences and the Board acknowledges Lesley Street's leadership during these challenging times.'</p> <p>CARRIED</p>	
5.3	<p>Student Representative Report</p> <ul style="list-style-type: none"> • Year 11 Biology excursion - Although the Year 11 Biology excursion was postponed from week 8 to week 10, the entire class is looking forward to it. Next Monday the 4th, the year 11's will embark on a field trip to the Mundaring Hills Discovery Centre, where they will participate in fieldwork about fire safety, and complete an in-class validation about it when they returned to school. Although this is one of their biggest assessments of the year, I can confirm that everyone is definitely looking forward to it. • Swimming Carnival - Due to the Covid regulations, this year's swimming carnival looked slightly different. It took place on the 28th February. All year 7's were invited, as well as invited participants from other year groups. All the students had a blast, and O'Connor came out on top! We are so glad the carnival was allowed to go ahead, even with the current Covid situation. • Year 9 SVAPA excursion - On Friday the 4th of March, the Year 9 SVAPA students attended a performance at the Perth Festival called the Ninth Wave. It was a contemporary piece performed at City Beach, with a theme of 'the end of the world'. It incorporated things like cars in the sand, ladders, and streetlights, and would've been a very interesting piece to watch. All the students had a great time, and always enjoy the intriguing art performances they get to experience through SVAPA. • Year 12 Ball Rescheduled - The year 12 ball has regrettably been postponed until the 29th of July, due to the current Covid-19 situation. The year 12's were all disappointed, but are still looking forward to having it, luckily it wasn't completely cancelled. It will take place at the Hyatt, and will be a night to remember! • Cadet Camp Cancelled - Unfortunately, due to the current Covid circumstances, the Term 1 Cadet Camp has been postponed. The plan was to travel down to Boranup forest, and show the new Year 7's what being a cadet is like. Everyone was looking forward to it, so hopefully we will be able to attend the Term 2 camp. • Elevate - The Elevate program provides a unique opportunity for students in Years 7 through 10 to develop the study and time management skills essential for success throughout their high school career. I believe that this program has proven to be a great success as more than 95% of all students involved stated that they would recommend the program to their peers and I know that personally this course made me more confident heading into ATAR next year. • OLNA - The Online Literacy and Numeracy Assessment or OLNA is an essential pre-requisite for students who seek to gain their WACE certificate. This test ran for students in Years 10 through 12 during weeks 5 and 6 this term. In spite of some minor technical difficulties, thanks to the diligent work of the staff members involved, all students who needed to sit the exam were able to do so. And if trends seen in the past continue, a majority of students will meet or exceed the standard and will not have to sit the test in future. • Midland Science Engineering challenge - The Midland Science Engineering challenge provides a wonderful opportunity for students to get hands on experience in STEM, by utilising and extending upon skills they have learnt in STEM subjects here at Mount Lawley. The challenge will take place later in the year with the final date still to be decided. • Inter-school swimming carnival - On the 17 March our best swimmers went to the inter school swimming carnival at HBF stadium. Many Mount Lawley students performed splendidly, and the competition came down to the last few races. Overall Mount Lawley came second albeit a very close second, as we were only 20 points behind the winning school. • Jenny Tonkin asked Mia if she felt her learning had been affected due to the 	

	<p>current COVID protocols at school in Term 1. Mia said although she hadn't been directly affected as the delivery of her courses continued as normal but a lot of her friends who were isolating at home were struggling to keep up.</p> <p>Belinda Derby and Jenny Fay moved: <i>'The Board note the Student Representative's report.'</i> CARRIED</p>	
5.4	<p>Staff Representative Report</p> <p>Michael Camilleri provided the Staff Report as follows.</p> <ul style="list-style-type: none"> • The biggest challenge was getting teachers in front of classes and the relief pool is being pilfered by other schools as they face the same challenges. • Michael Camilleri thanked staff for picking up extra classes. • Students are coping well with relief teachers, but it is not ideal. • Relief teachers are now becoming unwell so this is another issue to deal with. • No staff meetings have been held during Term 1 due to restrictions. • Staff are looking forward to a School Development Day on the 1st Day of Term 2 where the whole school can get together. The SDD will focus on two areas, session one will be a follow up to a school improvement session held at the beginning of Term 1 and the afternoon session will focus on eLearning. <p>Mia Westera and Kati Tonkin moved. 'The Board note the Staff Representative's report.' CARRIED</p>	
5.5	<p>P&C Report</p> <p>Randall Wells provided the P&C Report as follows.</p> <ul style="list-style-type: none"> • P&C met on 14 March 2022 with a quorum. The meeting was also the P&C's AGM. • Elections were held for Office Bearers and other Executive Committee Members. • The new Office Bearers and Executive committee members were appointed. These include Justin Cvitan who continues as the P&C President. • Randal Wells was elected as the P&C's Delegate to the School Board • Membership of the members of several P&C sub-committees were endorsed. • Woodsome Street Parking – a meeting was held on 4 November 2021 between City of Stirling, Capital Works and Maintenance Representative, Lesley Street and Randal Wells. The outcome of the meeting was the DOE would commission a concept plan for the parking in Woodsome Street. • The Parent Engagement Committee is preparing a Facebook post focussing on Charges and Contributions to explain what they are used for and to encourage payment rates. Julie Moxey has provided supporting information, • The next P&C meeting will be held on Monday 4 April 2022. <p>Belinda Derby and Jenny Fay moved: <i>'The Board note the P&C Representative's report.'</i> – CARRIED</p>	
6.0	Discussion Items	
6.1	<p>Update on Draft Annual Report 2021</p> <ul style="list-style-type: none"> • Greg Smith provided a comprehensive briefing on the contents of the draft Annual Report. Greg invited members to look at the report and in the event of spelling or grammar errors please contact Lesley Street, • Some Board members raised questions in relation to inconsistencies in the draft Annual Report and Greg said he would look at the data and clarify for the next meeting. <p>Randal Wells and Kati Tonkin moved: 'The Board note the Update on the Draft Annual Report 2021'. CARRIED</p>	<p>Clarification on discrepancies in data – Greg Smith/Lesley Street</p>

6.2	<p>Update on New Build</p> <ul style="list-style-type: none"> • Michael Camilleri gave an update on the New Build. Architect drawings were presented from various angles to get an impression of how the building will look. • Architects have met and conducted ground studies and taken soil samples. • Plans have not gone to tender yet, but it is hoped to have the new build ready for 2024. <p>Randal Well and Jade Lay moved. 'The Board note the Update on the New Build.' CARRIED</p>	
7.0	Any other business	
	<p>Randal Wells asked Cameron Brook if there was any update on WAAPA – Cameron said it was not likely to be 2025 and possibly a couple of years late due to a number of issues.</p>	
8.0	Next Meeting	
	<p>The next meeting is scheduled for Monday, 23 May 2022 at 5:30pm in the Staffroom, MLSHS.</p>	
9.0	Meeting Close/Adjournment	
	<p>The meeting was closed by Cameron at 7.25pm</p>	

Signed (Chair) _____
Cameron Brook

Date: _____