

**Minutes of Meeting 1 of 2021**  
**Mount Lawley Senior High School - School Board Meeting**  
**Warren Daniel Conference Room, MLSHS**  
**Monday, 15 February 2021 at 5:30pm**

**ATTENDEES:**

Cameron Brook (Chair), Lesley Street – Principal, Professor Stephen Winn, ECU – Community Representative, Dr Kati Tonkin – Community Representative, Ross Oakes - Staff Representative, Alice Basini – Staff Representative, Randal Wells - P&C Representative, Sebastian Hensley – Student Representative, Will Corbett – Student Representative, Nicole Jolly – Parent Representative, Patricia Kritis – Parent Representative, Julie Moxey – Visitor, Michael Camilleri – Visitor, Nicole van Blommestein (Scribe)

<b>1.0</b>	<b>Welcome and Apologies</b>	<b>ACTIONS</b>
1.1	Opening: The meeting was opened by Cameron Brook at 5:30pm.	
1.2	Apologies: Dr Jenny Fay – Community Representative	
1.3	Confirmation of Agenda: The Chair confirmed the agenda for the meeting. All documents relating to the meeting should have been received by the Board via email and were also provided in files.	
<b>2.0</b>	<b>Disclosure of Interest</b>	
2.1	The Board noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Meeting No. 1 agenda.	
<b>3.0</b>	<b>Minutes of Previous Meeting</b>	
3.1	The Minutes of the previous meeting held on 16 November 2020 (attachment 1) were tabled  Alice Basini and Kati Tonkin moved: <i>'The Board endorses the minutes of the previous meetings as otherwise complete and accurate.'</i> – <b>CARRIED</b> .	
3.2	<b>Actions Arising</b> <ul style="list-style-type: none"> <li>Lesley considered changing the name of the new STEM facilities to STEAM however has decided to leave as STEM as there are no Arts subjects undertaken in the building. She will ensure the community understands all subjects are across stream so Arts will be an included focus.</li> <li>The School Business Plan is a separate Agenda item and will be addressed later in the meeting.</li> </ul>	
<b>4.0</b>	<b>Reports and operational matters</b>	
4.1	<b>Membership Update</b> This is the last meeting for Sebastian Hensley and Cameron thanked him for his contribution, noting the growth and development the Board have witnessed in him over his tenure. Ross' term as Staff Representative term comes to an end as does Nicole Jolly as Parent Representative. Elections are in process for these positions. Stephen Wynn's term as Community Representative comes to an end and he has agreed to continue. Randal's position is determined by the P&C and he is offering his services again. Thanks were extended to Nicole and Ross for their contributions to the Board. Will Corbett and Nicole Jolly moved: <i>'The Board notes the Membership update.'</i> – <b>CARRIED</b>	
4.2	<b>Finance Report</b> <ul style="list-style-type: none"> <li>Lesley explained the Finance Report Summary does not contain the usual amount of information which is because no finance meeting was held due to the recent COVID-19 lock down and the funding is not released until after census.</li> <li>Julie explained that the Funds shown are as at 31 December 2020. Up to date figures will be available for the March meeting.</li> <li>There is nothing of concern to note in the report and everything is as projected.</li> </ul>	

	<ul style="list-style-type: none"><li>98% of the total salary allocation for 2020 was expended.</li></ul> <p>Randal asked whether voluntary contribution percentages might change if money was still being received. Julie advised that any further payments will be reported in this year's income.</p> <p>Ross Oakes and Randal Wells moved: 'The Board notes the Finance Report.' – <b>CARRIED</b></p>																	
4.3	<p><b>Principal's Report</b></p> <p>Lesley tabled her Principal's Report (Attachment 3) and summarised as follows:</p> <ul style="list-style-type: none"><li>Provisional numbers are current as of 16/2/21</li></ul> <table><tr><th>Year</th><th>Number of students</th></tr><tr><td>Year 7</td><td>324</td></tr><tr><td>Year 8</td><td>336</td></tr><tr><td>Year 9</td><td>400</td></tr><tr><td>Year 10</td><td>346</td></tr><tr><td>Year 11</td><td>312</td></tr><tr><td>Year 12</td><td>282</td></tr><tr><td>TOTAL</td><td>2000</td></tr></table> <ul style="list-style-type: none"><li>There have been over 38 new enrolments in Years 8 -12 this year – all who live in area other than students in our specialist programs. Some of the new students are from overseas including the Bahamas and South Africa. Quite a few are from private schools including Hale and Carmel. Many have come from other schools and now live in area with new parent. There are also</li><li>During the holidays Mike Camilleri and I met with representatives from the Department's Infrastructure Directorate and WAAPA and toured all WAAPA facilities including the performance spaces, workshops and offices. At this stage we have no definite timeline with regard to taking possession of the buildings and some significant modifications to some areas will be required. Preliminary discussions have been held with the Department regarding the need for a venue that can at least accommodate an entire year group as none of the performance spaces will be suitable.</li><li>The Premier, Minister and Director General were due to be at school on February 1 to open the STEM building but due to lockdown this did not take place. Late last week we were informed that the building would be opened tomorrow afternoon.</li><li>The interim post lockdown requirements have resulted in cancelling, rescheduling or postponing other high-profile events including the Day 1 Whole School Assembly which was replaced by cohort assemblies, 90s Club Assembly and several parent nights. Even though the restrictions have been lifted we have had to make adjustments to an already crowded calendar. Staff have worked additional hours, in their own time, to accommodate the extra meetings that are required due to capacity restrictions. Even though the restrictions have reverted to Stage 4B we still face issues with music concerts given that ECU have very strict capacity restrictions.</li><li>We had several staff members, who over the holidays, have moved to other schools or resigned for family reasons. These positions will be advertised shortly. It is a challenging time of year to be advertising permanent positions.</li><li>On Friday 6 February the school acquired a large quantity of both single use and reusable masks which were provided to staff and students who needed them. Most students complied with the requirements and attended on the first day wearing a mask. This continued during the</li></ul>	Year	Number of students	Year 7	324	Year 8	336	Year 9	400	Year 10	346	Year 11	312	Year 12	282	TOTAL	2000	<ul style="list-style-type: none"><li></li></ul>
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	<p>week. A few students were exempt, and these were well managed by Laura Whelan and the AP's.</p> <ul style="list-style-type: none"> <li>The Lawley Art Auction Committee held its first meeting last week and, in an attempt, to garner more support they will have a presence at the Year 7 BBQ on Tuesday 23 February.</li> </ul> <p>Sebastian Hensley and Patricia Kritis moved: <i>'The Board notes the Principal's report.'</i> – <b>CARRIED</b></p> <p>Nicole Jolly and Patricia Kritis moved: <i>'The Board recognises and appreciates the additional work staff have undertaken to manage the recent COVID-19 restrictions.'</i> – <b>CARRIED</b></p>	
4.4	<p><b>Student Representative Report</b></p> <ul style="list-style-type: none"> <li>Will reported that students are happy to be back. The extended holidays did throw people although was welcomed. The rollover from 2020 was beneficial and has meant students are not so behind.</li> <li>Upon return to school, all were required to wear masks which no one liked however this was generally well received and tolerated by the students.</li> <li>The house swimming carnival is on 25<sup>th</sup> February. Last year the event had an '80s theme and people dressed up. This year it is, All Things Aussie.</li> <li>The Yr 12 school ball is on 5<sup>th</sup> March with a Starry Night theme. It is being held at the Hyatt and final details are being organised. Everyone is excited and happy it can go forward.</li> <li>Sebastian thanked all on the Board for their support. He considers his time on the Board to have been a great experience where he has learnt skills and built confidence. Sebastian has enjoyed contributing to the Board and he feels the skills he has gained will help him later in life, something he is grateful for. He also thanked the Chair and Scribe.</li> </ul> <p>Lesley Street and Patricia Kritis moved: <i>'The Board notes the Student Representative's report.'</i> – <b>CARRIED</b></p>	
4.5	<p><b>Staff Representative Report</b></p> <ul style="list-style-type: none"> <li>Ross presented the report stating that staff returned on the last week of the school holidays as usual with a professional development day being held at Crown on high impact teaching strategies.</li> <li>The lockdown then occurred which resulted in staff receiving an extra week off. Upon return all staff and students were required to wear a mask which was unpleasant but dealt with well.</li> <li>17 new staff were welcomed to the school.</li> </ul> <p>Will Corbett and Sebastian Hensley moved: <i>'The Board notes the Staff Representative's report.'</i> – <b>CARRIED</b></p>	
4.6	<p><b>P &amp; C Report</b></p> <p>Randal Wells provided a verbal report as follows:</p> <ul style="list-style-type: none"> <li>P&amp;C last met on 30 November 2020 with a quorum.</li> <li>P&amp;C approved funding for up to \$10,000 for the school diaries for Yr 7 and 8 students. Previously the P&amp;C had funded diaries for all year groups.</li> <li>Following the successful self-defence classes for girls held in September and November 2020, the P&amp;C approved funding of \$2400 for four self-defence classes in 2021. The classes will now also be made available to boys. Classes for boys will be separate from girls' classes.</li> <li>The P&amp;C will again be providing funding to support the Homework Club</li> </ul>	<p>Randal to advise on any contingency plans for the Lawley Art Auction</p>

	<p>in 2021.</p> <ul style="list-style-type: none"> <li>Selected items from sub-committees: <ul style="list-style-type: none"> <li>SVAPA: Two SVAPA camps will be held in 2021 – Years 7&amp;8 and Years 8&amp;9.</li> <li>The annual “Sundowner” Contemporary Concert was successfully held on 4 December 2020.</li> <li>The Lawley Art Auction: Committee is already planning for the 2021 Art Auction, which is to be held on 19 June 2021.</li> </ul> </li> <li>The first P&amp;C meeting for 2021 will be held on 22 February 2021 at 7 pm at the Warren Daniel Conference Room.</li> </ul> <p>Kati asked if there were any contingency plans for the Art Auction if it were affected by any COVID-19 restrictions. Randal will check and report back.</p> <p>Kati Tonkin and Alice Basini moved: <i>‘The Board notes the P&amp;C Representative’s report.’ – CARRIED</i></p>	
<b>5.0</b>	<b>Discussion Items</b>	
5.1	<p><b>Brief on Student Results 2020</b></p> <ul style="list-style-type: none"> <li>Lesley stated that the school is making progress on its journey from good to great and there are reasons to celebrate. In 2020 the school received a positive school review and there is new Business Plan being developed. The STEM building is completed and the announcement of acquiring the WAAPA facilities in 2025 will allow for an increase in enrolments and new curriculum opportunities.</li> <li>The school achieved excellent Year 12 results in 2020 and this was detailed as follows;</li> <li>The school moved from 32nd to 20<sup>th</sup> place in school rankings. MLSHS was ranked 5<sup>th</sup> out of WA public schools and the Median ATAR of 86.45 was the school’s best yet. WACE achievement was 95% with attainment being 100%.</li> <li>The highest individual ATAR was 99.6. Three students achieved 99+ and 15 achieved 98+. Fifty-eight students achieved entry into the 90s club which is the most ever.</li> <li>Lesley showed a graph showing the median ATAR scores since 2009. This is trending upwards which is the goal.</li> <li>ATAR tricycles were shown which shows there are more students in the higher than mid and the lower is decreasing.</li> <li>Lesley also showed subject comparisons with like schools and an ATAR summary report. Only Drama and Media Production and Analysis subjects were highlighted as needing attention.</li> <li>Documentation was shown outlining the reasons that 11 students achieved an ATAR below 55. Most related to mental health issues, several to early offers from universities and two related to students not taking the advice of the school or their parents. The way forward is to continue with early and targeted counselling and to closely monitor students in Years 11 and 12.</li> <li>The ongoing tension between allowing students to attempt ATAR without a record of success continues to be a focus for the school.</li> <li>Staff are being asked to consider how they can contribute to the school continuing journey from good to great.</li> <li>Getting ready for 2025 will include reviewing the SVAPA program and investigating new courses.</li> <li>There is likely to be modifications and renovations required to some of the WAAPA facilities.</li> <li>Securing a space such as lecture theatre is a continuing focus as we currently have no place to hold year cohort or parent meetings on site.</li> </ul>	

	Kati congratulated the staff and students on their excellent work in 2020 and the overall growth in trends.  Ross Oakes and Will Corbett moved: <i>'The Board notes the Student Results Brief'</i> - <b>CARRIED</b>	
5.2	<b>Report on National Schools Opinion Surveys for 2020</b> <ul style="list-style-type: none"> <li>Opinion Surveys are undertaken yearly by the school even though the Department only requires them every two years. The survey is a standard set of questions sent to students, parents and staff. The school has been collating the results of these surveys over the past few years and the number of respondents has been increasing</li> <li>There are seven targets around engagement and wellbeing which Michael shared with the Board. The school looks for trends and any of concern are discussed and addressed.</li> <li>Overall, the school's results are moving in a positive direction.</li> </ul> Stephen Wynn and Patricia Kritis moved: <i>'The Board notes the results of the 2020 National Schools Opinion surveys'</i> – <b>CARRIED</b>	
5.3	<b>Visit to WAAPA by DOE, School and ECU Representatives</b> This was discussed in the Principal's Report.	
5.4	<b>School Business Plan</b> <ul style="list-style-type: none"> <li>The draft SBP was tabled. The document has been reduced to seven pages. Due to the late start the plan is not as advanced as was hoped. A copy of the draft plan was provided to Board members to review.</li> <li>Some of the targets and strategies still need work. Please<sup>i</sup> send any suggestions to Lesley via email.</li> </ul>	
<b>6.0</b>	<b>Other Business</b>	
6.1	Dates for the P&C and Board meetings are attached to the Agenda. The P&C meeting date in October is to be corrected to 25 October	
<b>7.0</b>	<b>Next Meeting</b>	
	The next meeting is scheduled for Monday, 15 March 2021 at 5:30pm in the Warren Daniel Conference Room, MLSHS.	
<b>8.0</b>	<b>Roundtable evaluation of the meeting</b>	
	Nil	
<b>10.0</b>	<b>Meeting Close/Adjournment</b>	
	The meeting was closed by Cameron at 7:02pm	

Signed (Chair) \_\_\_\_\_  
Cameron Brook

Date: \_\_\_\_\_