

Minutes of Meeting 7 of 2021
Mount Lawley Senior High School - School Board Meeting
Warren Daniel Conference Room, MLSHS
Monday, 15 November 2021 at 5:30pm

ATTENDEES:

Cameron Brook (Chair), Lesley Street – Principal, Dr Jenny Fay – Community Representative, Michael Camilleri – Staff Representative, Randal Wells – P & C Representative, Mia Westera – Student Representative, Nicole Jolly – Parent Representative, Patricia Kritas – Community Representative, Will Corbett – Student Representative, Dr Kati Tonkin – Community Representative, Professor Stephen Winn – Community Representative, Julie Moxey – Visitor, Greg Smith – Visitor.

1.0	Welcome and Apologies	ACTIONS
1.1	Opening: The meeting was opened by Cameron Brook at 5:31pm.	
1.2	Apologies: Alice Basini – Staff Representative, Nicole van Blommestein (Scribe)	
1.3	Confirmation of Agenda: The Chair confirmed the agenda for the meeting. All documents relating to the meeting should have been received by the Board via email and were also provided in files.	
2.0	Disclosure of Interest	
2.1	The Board noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Meeting No. 7 agenda.	
3.0	Minutes of Previous Meeting	
3.1	The Minutes of the previous meeting held on 13 September 2021 (attachment 1) were tabled. Nicole Jolly and Dr Jenny Fay moved: <i>'The Board endorses the minutes of the previous meeting as otherwise complete and accurate.'</i> – CARRIED .	
3.2	<p>Actions Arising – Refer attachment 2, Meeting No. 6 Action List</p> <p>Item 1 – Update on CCTV Cameras Michael advised that completion of the installation is imminent.</p> <p>Item 2 - Update on Woodsome St traffic management A meeting was held on the 4 November with representatives from the Department of Education. DOE, City of Stirling and the school. Randal thanked Ros Marsland from DOE who will create concept plans early in the new year. There was agreement to look at possibilities. The plans are to establish a baseline scoping what could be done.</p> <p>A letter has been written to Andrew Paul from Cameron Brook and Lesley Street on behalf of the Board, thanking Andrew for his 30 years of service as a Chaplain for the benefit of students.</p>	A meeting with Randal, Lesley Street, Roslyn Marsland from the Department and City of Stirling was held on 4 November 2021
4.0	Reports and Operational Matters	
4.1	<p>Finance Report</p> <p>Lesley and Julie provided the Finance Report as follows;</p> <ul style="list-style-type: none"> • The Operational One Line Budget does not change. • Green cash report. This amount was verified at end of October. 98.90% of the total cash budget has been received. • Expenditure is sitting at 70.18% of budget. Photocopiers, CCTV and some minor works expenditure in relation to the toilets is upcoming. The school now employs extra cleaners during the day to keep the toilets clean. These expenses are all within budget. • Financial summary – purple – Expenditure is down but there are some significant expenses to come. Total balances \$100,344 less than October 2020 • Red tab – Salaries are on target. YTD is 82% with 5 weeks remaining. • Pink – contributions and charges – Lesley has looked into payment plans. Compulsory charges are less than expected. A more concerted drive will begin from the start of the year. 	

	<ul style="list-style-type: none"> All finances are in the region of what would be expected <p>It is anticipated that International Students will again return to MLSHS after the reopening of borders. The new P&C website could be utilised to encourage parents to pay. Randal will bring it up at the P&C.</p> <p>Jenny Fay and Mia Westera moved: <i>'The Board notes the Finance Report.'</i> – CARRIED</p>	
4.2	<p>Principal's Report</p> <p>The Principal's written report was included in the package distributed to all members. Lesley summarised the report as follows:</p> <ul style="list-style-type: none"> Our Year 12 Award Night will be held on 18 November at the Perth Convention Centre with many special guests attending including Cameron as the chair, parliamentarians, representatives from the Defence Forces, P&C, Rotary, and other Not for Profits. Ms Anna Hayes, Class of 1995 will be the guest speaker. The 2022 Year 12 Prefects and their parents were welcomed into their new roles at a Special Afternoon Tea on the 4 November. Congratulations to the new school captains Amy Carter and Will Corbett and the new prefects The WA Education Awards will be presented on Monday 29 November at Optus stadium starting at 7am. As previously advised, we commenced our 2022 staffing much earlier than in previous years in an attempt to ensure we were not caught up in the teacher shortage As you are no doubt aware the Premier recently announced that all school staff will be required as a condition of their employment to be vaccinated. The Director General held a WebEx to advise principals that all staff must have had their first dose by 31 December this year and be fully vaccinated when school resumes in late January. Optional Student Vaccinations took place at the Convention Centre on Friday 29 October and 132 students took part. <p>Nicole Jolly raised the principal's award which Lesley has been nominated for and advised interviews for this are taking place next week. This is a wonderful achievement for Lesley who has become a finalist and it is a great accolade to be in the top 4.</p> <p>Will Corbet and Jenny Fay moved: <i>'The Board notes the Principal's report.'</i> – CARRIED</p>	
4.3	<p>Student Representative Report</p> <p>Will and Mia jointly presented student report as follows:</p> <ul style="list-style-type: none"> Mental Health week is widely celebrated every October. A series of lunchtime activities were run by the Student Wellbeing committee. The Year 9 River Social was on the 8th and 9th of November this term, and was a awesome evening for all students. The Year 10 Dinner Dance is scheduled for the 1st of December, and will be a great way for students to wrap up the year. This years, Year 9 SVAPA students are in the midst of their last production as part of the SVAPA program. The production is called tiny works. The students get into small groups and have seven minutes to perform for one audience member, and they all have a blast! Over the past couple of weeks, students have been taken to the Vaccination clinic at the Convention Centre to get their first (or second) Covid vaccination. The Year 7 lightning carnival was held on the 29th of October, and is 	

	<p>a way for students to participate in friendly community sports. The sports available were Girls netball, basketball and soccer, boys AFL, basketball and Soccer, and mixed football.</p> <ul style="list-style-type: none"> • During this week, and last week, the Year 11 Semester2 Exams are underway for the ATAR Student. • On the 28th of November, The Mount Lawley Cadet Unit will head off to its last Camp of the Year. The 'Summit to Sea' Camp offers the opportunity to climb Bluff Knoll, the highest peak of the Stirling Ranges, as well as getting over to Mandalay Beach which we have been going to for a number of years now. • On the 3rd of November, the male leaders from this year's Year 10 and 11 leaders, as well as next years year 12 leaders, were invited to a fantastic breakfast to celebrate International Men's Day. The breakfast was cooked beautifully for us by the Year 11 Cert II Hospitality Students as a part of their course. • On the 12th of October, the school held the annual 'Year 12 Final Assembly'. This assembly is always a wonderful way to farewell the Year 12s many of whom have been at the school for six years. <p>Patricia Kritas and Jenny Fay moved: <i>'The Board notes the Student Representative's report.'</i> – CARRIED</p>	
4.4	<p>Staff Representative Report Nil</p>	
4.5	<p>P&C Report Randall provided the P&C Report as follows;</p> <ul style="list-style-type: none"> • P&C met on 25 October 2021 with a quorum. • Woodsome Street Parking: A meeting organised by the Department of Education's Principal Capital Works and Maintenance Representative was held at the school on 4 November 2021. The meeting was attended by representatives from the City of Stirling, the MLSHS Principal, and RW from the P&C. The outcome of the meeting was that the DoE would commission a concept plan for the parking in Woodsome Street. This is likely to happened in the new year. • The next P&C meeting will be held on 22 November 2021 at 5.30 pm at the Warren Daniel Conference Room, MLSHS. This will be the final meeting for 2021. <p>Will Corbet and Kati Tonkin moved: <i>'The Board notes the P&C Representative's report.'</i> – CARRIED</p>	
5.0	Discussion Items	
5.1	<p>NAPLAN 2021 overview. (Greg Smith)</p> <p>Year 7</p> <ul style="list-style-type: none"> • Mount Lawley SHS scores are higher than State and National scores in all test components. • Mount Lawley SHS scores are similar to Like schools in all test components (Range \pm 5) • Girls' scores are higher than boys' scores in all test components. • LBOTE scores are higher than like schools' scores in Reading, Spelling and Numeracy. • ATSI scores are higher than School and Like schools' scores in Spelling. <p>Year 9</p> <ul style="list-style-type: none"> • Mount Lawley SHS scores are higher than State and National scores in all test components. 	

	<ul style="list-style-type: none"> • Mount Lawley SHS scores are similar to Like scores in all test components. (Range ± 8) • Girls' scores are higher than boys' scores in all test components except Numeracy. • LBOTE scores are higher than Mount Lawley SHS scores in Spelling and equal in Numeracy. • ATSI scores are similar to Like Schools in Reading and higher than Aust and State in all areas except Spelling. <p>Stephen Winn and Nicole Jolly moved: <i>'The Board notes the report.'</i> – CARRIED</p>	
5.3	<p>Chaplaincy</p> <ul style="list-style-type: none"> • Lesley and Cameron have a drafted a letter to Andrew Paul, the Chaplain of the school honouring his 30 years with the school. The letter was distributed to all Board members. The letter will be presented to Andrew Paul at a morning tea. 	
5.4	<p>Board Positions expiring.</p> <ul style="list-style-type: none"> • Board positions for 2022 will be clarified at the first meeting next year. 	
6.0	Other Business	
6.1	<ul style="list-style-type: none"> • There is no school year rollover anymore for years 11 into 12. From an outcomes perspective and operationally, teachers found no value adding to the process and it became more difficult to sustain as students would not have the teachers that would teach those classes in the following year. • Email the minutes to all Board individuals including those not at the meeting. • Valerie Burns will take on the secretary role for 2022. • Cameron thanked all members for their contributions throughout the year and wished everyone a great festive season. 	
7.0	Next Meeting	
	The next meeting is scheduled for Monday, 21 February 2022 at 5:30pm in the Warren Daniel Conference Room, MLSHS.	
9.0	Roundtable evaluation of the meeting	
	Nil	
10.0	Meeting Close/Adjournment	
	The meeting was closed by Cameron at 6:50pm	

Signed (Chair) _____
Cameron Brook

Date: _____